Application Procedure
Overseas Exchanges

Universität Siegen
International Student Affairs

Step 1

APPLICATION
at the University of Siegen

Applications must be submitted online via our *MoveON Outgoing Portal* by the respective application deadline.

Check academic calendar and course offers of our partner universities before you apply.

Read our information on supporting documents carefully.

APPLICATION DEADLINES

- *Exchanges starting in winter: 1. to 30. November*
- *Exchanges in Summer: 15. April to 31. May*

Step 2

SELECTION
at the University of Siegen

Applications are reviewed by the respective Departmental or Exchange Coordinator.

Applicants are notified by e-mail about their application status, possible sear offers and the deadline by which the seats have to be accepted or declined via the *MoveON Outgoing Portal*.

SELECTION PERIOD

- *Exchanges starting in winter: early December to mid-January*
- *Exchanges in Summer: early June to mid-July*

Step 3

APPLICATION ABROAD
at the Partner Institution

Successful applicants are nominated at our partner universities by the Department International Student Affairs (ISA).

Our partner universities process the nominations and send instructions for the application at their institution to the nominees.

APPLICATION PERIOD

- *Exchanges starting in winter: February to May (deadline abroad)*
- *Exchanges in Summer: Juli to September (deadline abroad)*

Step 4

ACCEPTANCE ABROAD
at the Partner Institution

If the application at the partner university meets all requirements, students receive a Letter of Acceptance as well as further information on studies abroad from our partner universities.

Students should not make arrangements for travel or accommodation before the Letter of Acceptance is issued.

ADMISSION PERIOD

- *Exchanges starting in winter: late March to early July*
- *Exchanges in Summer: late August to early November*

PROMOS SCHOLARSHIPS
Students participating in the overseas exchange program are eligible to apply for PROMOS partial scholarships. Funding includes a monthly grant and/or travel grant. Application deadline is **January 15** for exchanges in the respective project year.