



## Booking and commercial assistant in 5-Star-Resort (German)

Where: **Fuerteventura, Spain**

When: **Position available between February and March**

Duration: **3-6 months**

This small hotel chain is located in the north of Fuerteventura and owns 3 luxury hotels. It offers a magnificent structure of rooms or apartments of high quality and is located near the Atlantic beach in an important tourist region. They are looking for committed students who want to learn the skills necessary for the tourism and hospitality professions.

### Tasks:

Commercial Department:

Please ask your university/ school whether they are willing to sign an internship agreement.

- Prepare statistics compiled by market / price of competitors and by season;
- Online Price Analysis;
- Prepare various statistics used in sales meetings;
- Preparation of information packages and gifts for travel agents and educational visits;
- Revision of the Web on-line and of the intranet for tour operators;
- Compile a summary of allocations and rates online.

Marketing department:

- Organize documents and archives;
- Update the database;
- Translation of web content, newsletters and presentations of hotels in the chain.

Sales department:

- To learn and implement techniques and strategies of sales, different strategies for various events (fairs, traveling exhibitions, visits);
- Planning of promotional trips;
- Prepare pamphlets that reflect the strengths of the products and to assign responsibilities for achieving the sales results required by the company;
- Manage customer relations.

**We look for:** A customer- and result-orientated person with knowledge of MS Office.

**Studies:** Tourism, Hotel sector, International Commerce, Languages

**Languages:** High level of **German and English**, basic knowledge of **Spanish**

**We offer:** A remuneration of **190€/month + accommodation + meals**

**APPLY NOW!** Code RRP569-806. Don't wait, send your CV to **praktikum@ies-consulting.es** or register online: <https://www.ies-consulting.eu/application-for-internship/>

\* Our recruitment process is free. We charge a fee only once the company accepts your application.