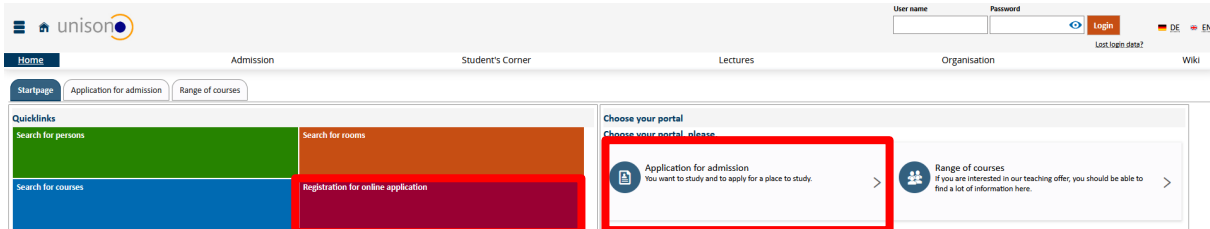
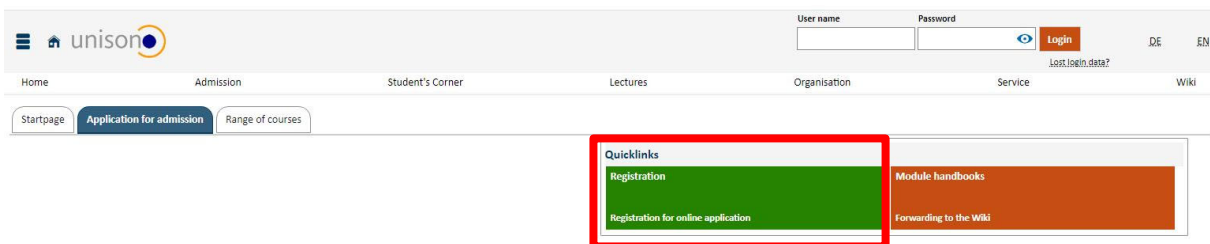
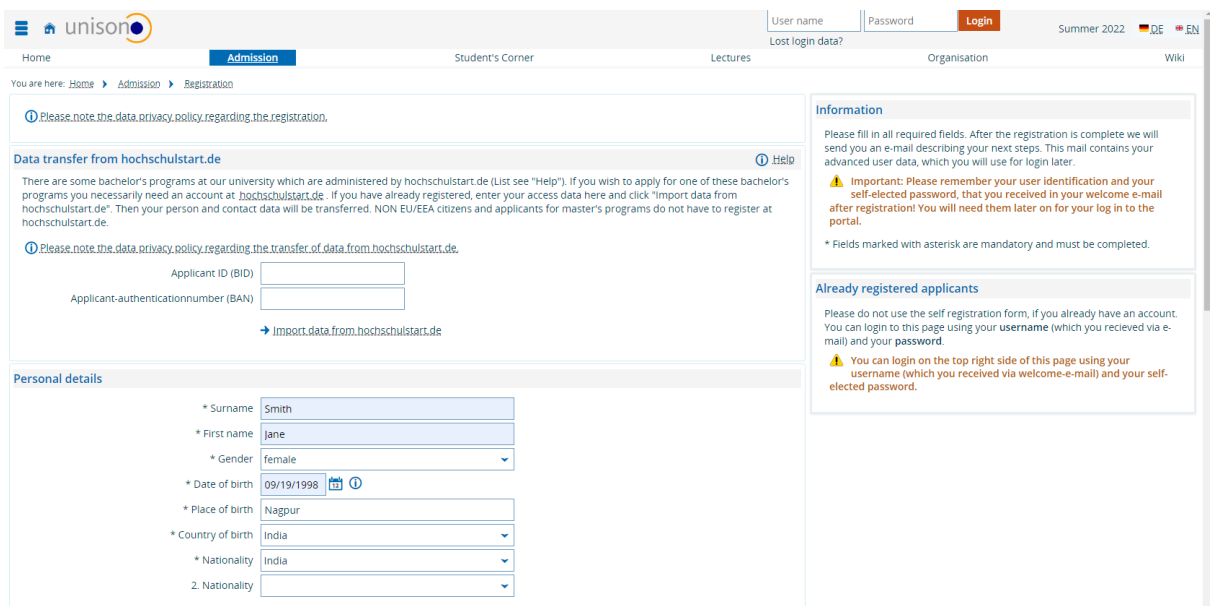


1st Step: Registration:

If you already registered and applied via unisono continue with **“2nd Step: Enrollment”**. Otherwise Start your registration at [unisono](https://unisono.uni-siegen.de). Select card **“Application for admission”** and click **“Register now!”**-button.

Next leave BID and BAN empty and start with typing in your personal data as seen below. After clicking the “register”-button, an “Willkommens-email” will be sent to you. Use the activation link or activation code given in this Willkommens-email to complete first step of registration.



Contact information

* Country: India

Address addition (c/o, room number):

* Street and number: Ambazari Rd 255

Postal code: 44000

* City: Nagpur

Phone: +91 712 123456

Mobile Phone: 00919 87654

* E-mail: christian.gerhus@uni-siegen.de

* Repeat e-mail: christian.gerhus@uni-siegen.de

Password

Your password must meet the following requirements. It must:

- be at least 8 characters long
- contain at least one special character from [!@#\$%^&*]
- contain at least one digit [0-9]
- contain at least one lower case letter [a-z]
- contain at least one capital letter [A-Z]

Your user name must not be part of the password.

* Password:

* Repeat Password:

Security question (Captcha)

In order to ensure that the request was made by a person and not by a spam machine, please enter the letters of the security question.

Security question (Captcha): Count the characters in: SNEAKERS

* Response to the security question: 8

* I have read and accept the data privacy policy mentioned above. ☒

Register

Verification

Advice: Please type in the unlock code from the registration mail.

* Unlock code: 982c40a1-1c7b-49de-ba47-7a8894e7452f

Information

Unlock code: You have got the unlock code by e-mail.

OK

Enter the activation code from the welcome email

2nd Step: Enrollment

Login to unisono and use **“Start application”** or **“Enrollment”**-button to continue.

Submitted applications

Application #1 Application status: Admission offered

M.Sc. Mechatronics, 2020-1, First semester

admission restricted

Status of subject request: Admission offered

→ Enrollment Show details

You can submit your enrollment until Sep 20, 2024.

or

Startseite

Layout: Two columns

Your Applications

Start Application

You can apply for several courses at this university.

You will be presented with some useful information about the enrollment process. Read it through and click „next“ when you are done.

You are here: [Home](#) > [Lectures](#) > [Online Application](#)

Welcome to the applicant website!

Welcome to Enrollment!

You have already decided on a degree program you have been granted admission. Now you need to complete your registration by adding all the required information we need for your academic program.
Step by step this online registration process guides you easily through your enrollment.

Please note the guidelines:

Fields marked with asterisk (*) are mandatory and must be completed.

We need this information either for your program sequence or to transmit statistical data to the statistics offices. The legal basis of the statistics of higher education is the Law on Statistics of Higher Education of 2 November 1990.

The <> button displays information on the expected entry.

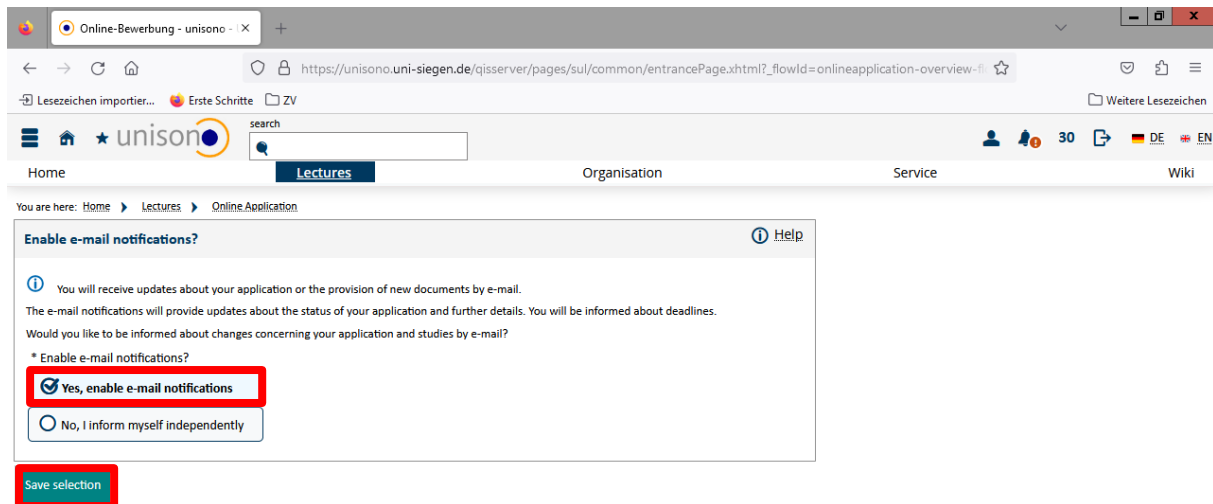
The <green arrows> indicate a dependency between certain text fields. A former optional field may become mandatory depending on what kind of entry was made.

Use the Next – button to confirm your entries and to continue. Do not use navigation bar or Back – button to move through the menu as data will be lost.

[To overview](#)

[Next](#)

Enabling of Email-notifications is recommend, to receive updates about your enrollment status. Then “save selection”.



Online-Bewerbung - unisono - X

https://unisono.uni-siegen.de/qisserver/pages/sul/common/entrancePage.xhtml?_flowId=onlineapplication-overview-fi

Lesenzeichen importier... Erste Schritte ZV Weitere Lesenzeichen

unisono

Home Lectures Organisation Service Wiki

You are here: [Home](#) > [Lectures](#) > [Online Application](#)

Enable e-mail notifications? [Help](#)

i You will receive updates about your application or the provision of new documents by e-mail.
The e-mail notifications will provide updates about the status of your application and further details. You will be informed about deadlines.
Would you like to be informed about changes concerning your application and studies by e-mail?

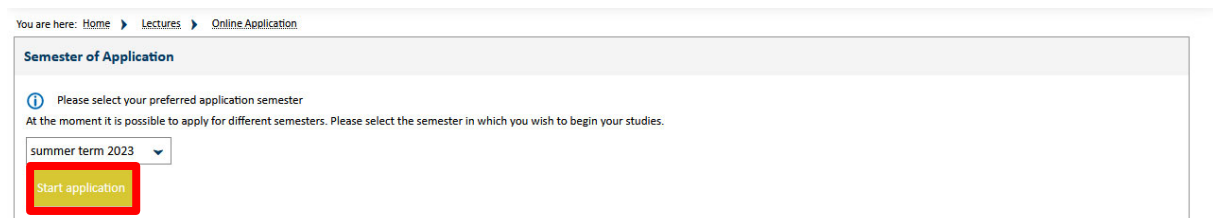
* Enable e-mail notifications?

☒ Yes, enable e-mail notifications

☐ No, I inform myself independently

[Save selection](#)

Click “Start application” and “Add an application” to continue your registration.



You are here: [Home](#) > [Lectures](#) > [Online Application](#)

Semester of Application

i Please select your preferred application semester
At the moment it is possible to apply for different semesters. Please select the semester in which you wish to begin your studies.

summer term 2023

[Start application](#)

Home **Lectures** Organisation

You are here: Home > Lectures > Online Application

Semester of Application: summer term 2023 - No requests ⓘ

There are no documents in your inbox yet. ⓘ

Applications in preparation ⓘ Help

ⓘ To apply/enroll for one or further study program(s) please add a request.

Note: If you have already accepted an offer of admission, you can neither submit a further application, nor another request for enrollment.

In case that you still intend to do this, please contact your advisor in the registrar's office.

ⓘ Chosen application term: summer term 2023

+ Add an application

For students of the German Course or restricted Bachelor's programs such as "Psychology" please select degree = **"Other degree"**. Otherwise select the **Bachelor's** or **Master's** program you have been admitted for.

Semester of Application: winter term 2021/22 [Go to overview](#)

Privacy statement

Incomplete and not yet submitted applications will be saved for the time being so that you can continue your application later. Applications will be deleted immediately after the admission procedure was carried out. In order to support applicants filling out their applications requests, responsible officials are also able to look into incomplete and not yet submitted applications. Access to the documents for persons in charge is only possible, when you contact the registrar's office first.

Your course of choice

ⓘ Once you have selected a complete course of study, you can continue with "Next". Further forms that are related to your selection will appear automatically.

* Degree: Please select...

- Bachelor
- Bachelor Kern-/Ergänzung (Kombinationsmodell)
- Lehramt Bachelor Grundschule
- Lehramt Bachelor Gymnasium/Gesamtschule
- Master
- Master Restricted
- Promotion
- Other Degree**

Next

Personal Details

Applicant No.: 186264

Smith, Jane

Ambazari Rd 255, 440005 Nagpur
christian.gerthuis@zv.uni-siegen.de
+91 712 123456, 00919 87654

[Print data control sheet \(PDF\)](#)

Help & Contact

Note: Use the Next - button to confirm your entries and to continue. Do not use navigation bar or Back - button to move through the menu as data will be lost.

ⓘ button displays information on the expected entry.

⚙ Indicate a dependency between certain text fields. A former optional field may become mandatory depending on what kind of entry was made.

* Fields marked with asterisk are mandatory and must be completed.

If you need help or information please contact:
unisono-support@zv.uni-siegen.de

ⓘ Information on the procedure

Your course of choice

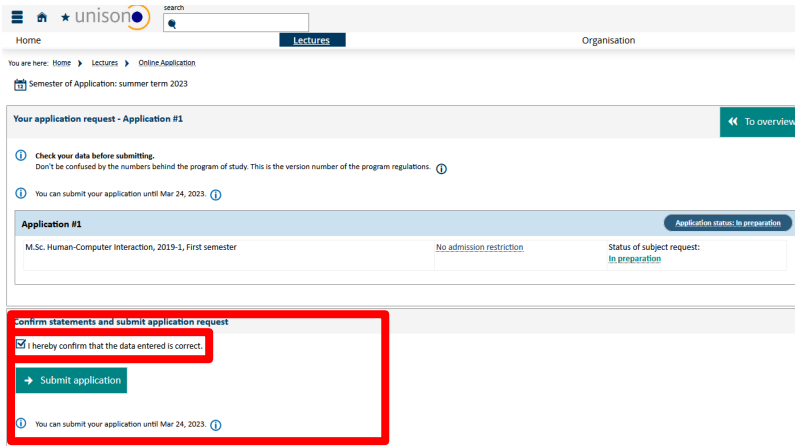
ⓘ Once you have selected a complete course of study, you can continue with "Next". Further forms that are related to your selection will appear automatically.

Some selection fields change their options automatically depending on entries made in previous fields. If a field offers only one option, this is the only one possible - together with the previously made selections

* Degree	Master	* Degree	Other Degree
* Subject	Mechatronics	* Subject	Admission Restricted Subject
* Major field of study	without major field of study	* Major field of study	without major field of study
* Subject indicator	major (subject)	* Subject indicator	major (subject)
* Enrollment value	full-time	* Enrollment value	full-time
* Form of Studies Value	consecutive Master	* Form of Studies Value	First Enrollment
* Subject (for display only)	MA Mechatronics	* Subject (for display only)	Admission Restricted Subject
* In which semester do you want to start studying?	First semester	* In which subject-related semester do you want to start studying?	First semester
Type of Admission	No Admission Restriction	Type of admission	No admission restriction

Next

After completing this selection of combo-boxes, click **“next”** and check the confirmation of correct data, before pushing the button **“submit application”**.



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Semester of Application: summer term 2023

Your application request - Application #1 [To overview](#)

Check your data before submitting.
Don't be confused by the numbers behind the program of study. This is the version number of the program regulations.

You can submit your application until Mar 24, 2023.

Application #1	Application status: In preparation
M.Sc. Human-Computer Interaction, 2019-1, First semester	No admission restriction
Status of subject request: In preparation	

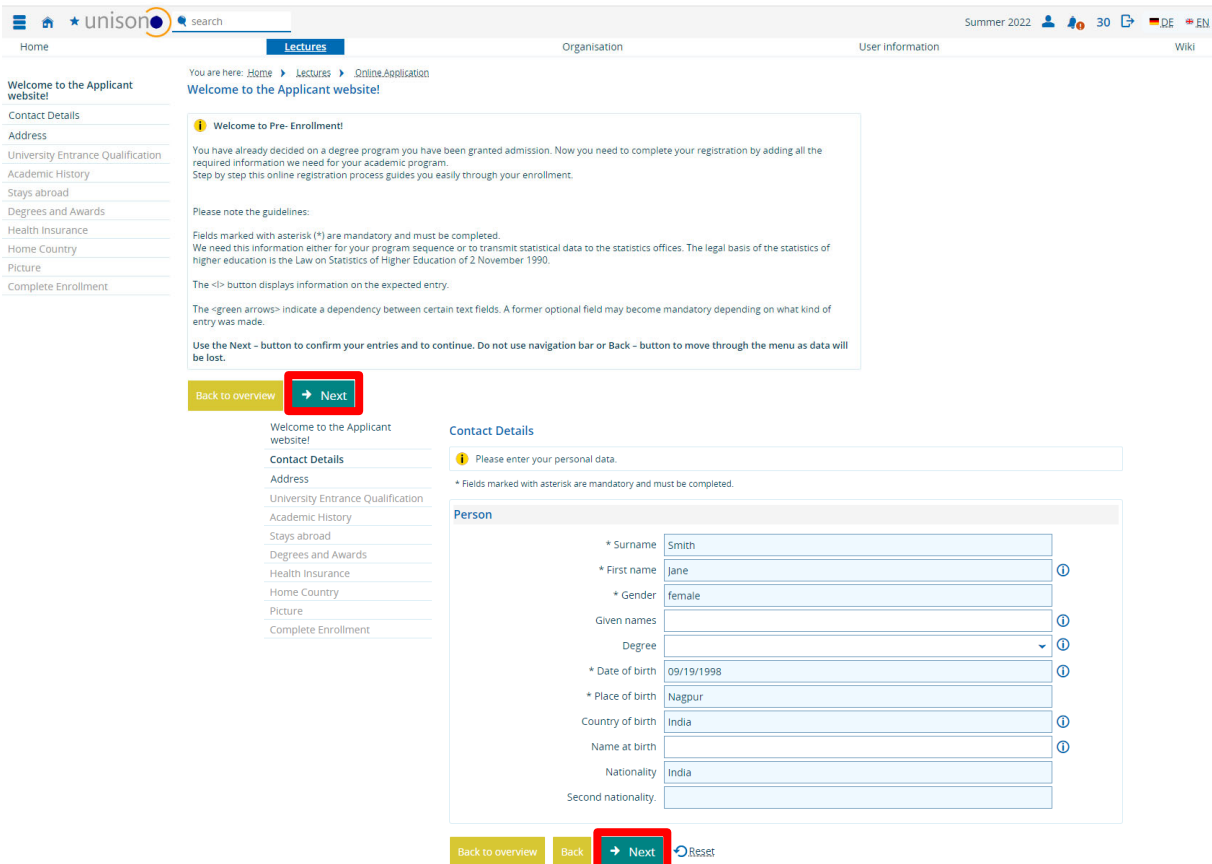
Confirm statements and submit application request

☒ I hereby confirm that the data entered is correct.

[Submit application](#)

You can submit your application until Mar 24, 2023.

To continue enrollment confirm or complement your personal data and address.



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Home Lectures Organisation User information Wiki

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Welcome to the Applicant website!

Welcome to Pre- Enrollment!

You have already decided on a degree program you have been granted admission. Now you need to complete your registration by adding all the required information we need for your academic program.
Step by step this online registration process guides you easily through your enrollment.

Please note the guidelines:

Fields marked with asterisk (*) are mandatory and must be completed.
We need this information either for your program sequence or to transmit statistical data to the statistics offices. The legal basis of the statistics of higher education is the Law on Statistics of Higher Education of 2 November 1990.

The <|> button displays information on the expected entry.

The <green arrows> indicate a dependency between certain text fields. A former optional field may become mandatory depending on what kind of entry was made.

Use the Next - button to confirm your entries and to continue. Do not use navigation bar or Back - button to move through the menu as data will be lost.

[Back to overview](#) [Next](#)

Contact Details

Please enter your personal data.

* Fields marked with asterisk are mandatory and must be completed.

Person

* Surname	Smith	
* First name	Jane	
* Gender	female	
Given names		
Degree		
* Date of birth	09/19/1998	
* Place of birth	Nagpur	
Country of birth	India	
Name at birth		
Nationality	India	
Second nationality		

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Welcome to the Applicant
 website!

Contact Details

Address

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Academic History

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Picture

Complete Enrollment

Address

i Please enter at least one address. Indicate the address you regularly use as your postal address. If you enter more than one address, please mark each address, whether it is your home address or a semester address. We need at least your e-mail address for your registration. For urgent cases you may leave your telephone number.

* Fields marked with asterisk are mandatory and must be completed.

Postal Address

 * Postal Address ☒
☒ This address is my home address

☐ This address is my semester address

* Street and number

Ambazari Rd 255

Postal code

440005

* City

Nagpur

Address addition (c/o, room number)

* Country

India

+ New Address

E-mail

+ Phone + Messenger + Hyperlink

E-mail christian.gerhus@uni-siegen.de private

Phone +91 712 123456 private

Mobile 00919 87654 private

Back to overview

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Reset

Next step is to add your educational background. Start with your University Entrance Qualification (e.g. highschool diploma). If you select **“general qualification for university abroad”** no results have to be typed in, but the exact date of the exam or the diplomas date of issue.

 You are here: [Home](#) > [Lectures](#) > [Online Application](#)
University Entrance Qualification

i Your latest university entrance qualification (UEQ) was registered during the application process. If you have an earlier UEQ, please indicate here.

* Fields marked with asterisk are mandatory and must be completed.

Entrance qualification

* Acquired in Abroad

Country

India

* University Entrance Qualification

general qualification for university entrance abroad

Average grade of your entrance

qualification

1.3

* Date of UEQ

06/24/2017

+ Add entrance qualification

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Regarding your **Academic History**, please note: Leave “Information about previous studies in Germany” empty, if you never studied in Germany before. It is the same with “Previous stay abroad”, if you never left your home university as an exchange student abroad.

If you have already started your studies or graduated at any other University than University of Siegen, and you are not an exchange student (e.g. Erasmus-program), please put data in **“Studies prior to the Semester of Application”** and **“Previous earned degrees and awards”**. As **“Intended degree”**, please select **“Abschlussprüfung im Ausland”**. As “form of studies”, please select **“First enrollment”**.

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Academic History

i You have already graduated from a German institution of higher education. Please enter the corresponding data.

* Fields marked with asterisk are mandatory and must be completed.

Information about Previous Studies in Germany

i If you already studied in Germany prior to your application here, please enter name of university and date the study program started there. Additionally, we require further information about the various semesters. This information is obligatory.

Country

Term of first registration

Year of first enrollment

University of first enrollment in Germany, if it is different from this point in time

i Please fill in the following details if you have previously studied at a German university.

Previous number of terms at a German university **i**

Semester on leave/leave of absence **i**

Semester at a preparatory college **i**

Semester of interruption **i**

Clear input fields

Academic History: Studies Prior to the Semester of Application

i If you are leaving your university (in Germany or abroad) to study at the University of Siegen, please fill in the following fields.

If you have interrupted your studies at a university other than the University of Siegen, you do not need to provide information and may continue.

University 1

* Country

1. Intended Degree

* Degree

* Form of Studies **i**

* Semester * Year

* 1. Subject

Semester Count

1. Delete subject

Add subject

Add degree

i If you studied at a further university at the same time in your previous semester, then please enter the data of this university.

Delete degree at another university

Add registration/degree prior to your registration at University of Siegen

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Stays abroad

i If you already studied at a university outside of Germany beside your country of origine and these studies refer to your current studies, you must fill in the following forms otherwise continue.

* Fields marked with asterisk are mandatory and must be completed.

Previous stay abroad

Country

Number of month

from

to

Type of stay abroad

Type of mobility program

Add stay abroad

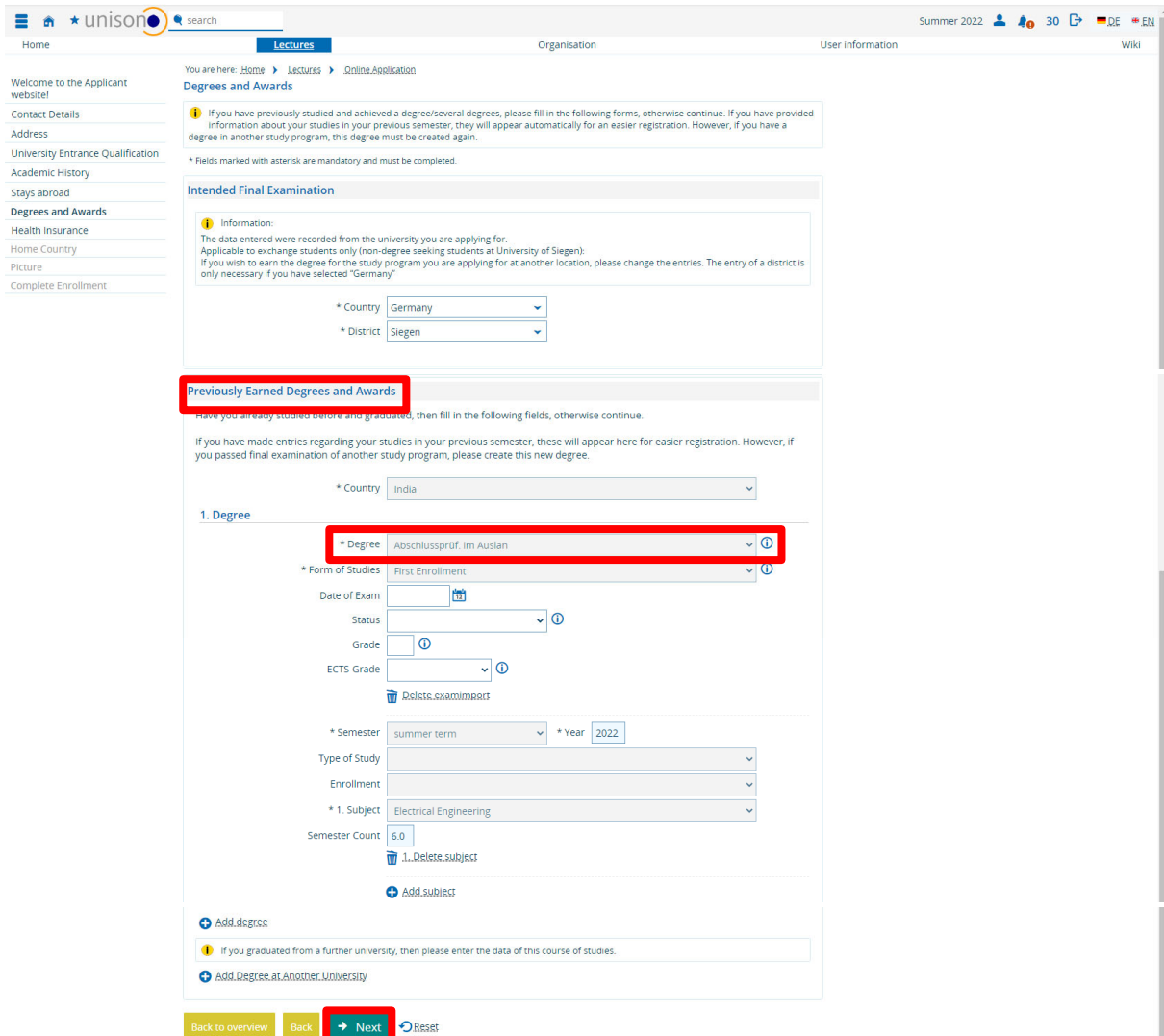
[Back to overview](#)

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[Reset](#)

In case you already graduated (mandatory in Master's Programs and Doctoral Studies (PhD)) put in date in **"Previously earned Degrees and Awards"**. In case you graduated abroad, please select the German expression **"Abschlussprüf. im Ausland"** as Degree, which means that you earned your degree abroad. In case you graduated at a German University, please select the precise German degree. Please put the date of graduation (date of the final exam or issue of diploma document) and the status (passed or irrevocably failed). Put in the grade of your degree only, if it is earned at a German University (German grade scale).



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Degrees and Awards

Information:
If you have previously studied and achieved a degree/several degrees, please fill in the following forms, otherwise continue. If you have provided information about your studies in your previous semester, they will appear automatically for an easier registration. However, if you have a degree in another study program, this degree must be created again.

* Fields marked with asterisk are mandatory and must be completed.

Intended Final Examination

Information:
The data entered were recorded from the university you are applying for.
Applicable to exchange students only (non-degree seeking students at University of Siegen).
If you wish to earn the degree for the study program you are applying for at another location, please change the entries. The entry of a district is only necessary if you have selected "Germany"

* Country: Germany
* District: Siegen

Previously Earned Degrees and Awards

Have you already studied before and graduated, then fill in the following fields, otherwise continue.

If you have made entries regarding your studies in your previous semester, these will appear here for easier registration. However, if you passed final examination of another study program, please create this new degree.

* Country: India

1. Degree

* Degree: Abschlussprüf. im Ausland

* Form of Studies: First Enrollment

Date of Exam: [Calendar Icon]

Status: [Dropdown]

Grade: [Input]

ECTS-Grade: [Dropdown]

Delete exam/import

* Semester: summer term * Year: 2022

Type of Study: [Dropdown]

Enrollment: [Dropdown]

* 1. Subject: Electrical Engineering

Semester Count: 6.0

Delete subject

Add subject

Add degree

Information:
If you graduated from a further university, then please enter the data of this course of studies.

Add Degree at Another University

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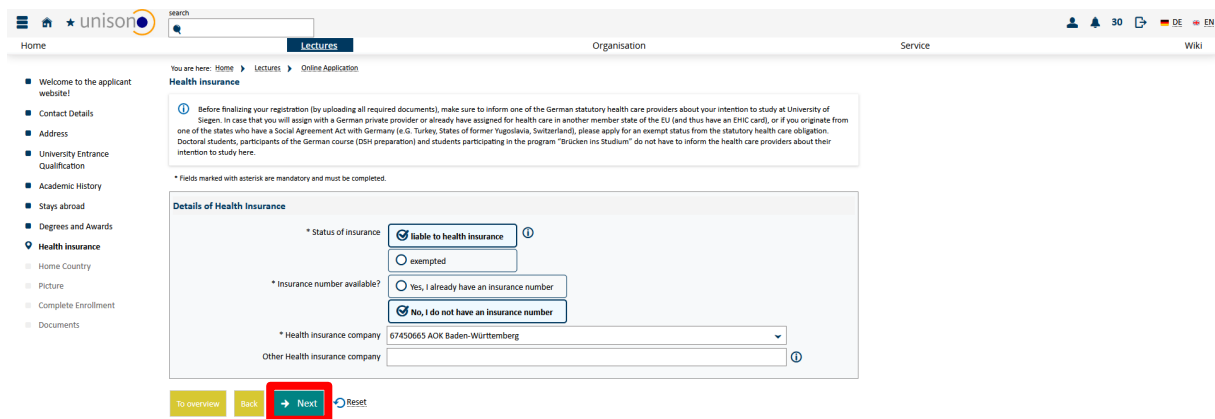
Complete this process by clicking "next" button.

Health insurance

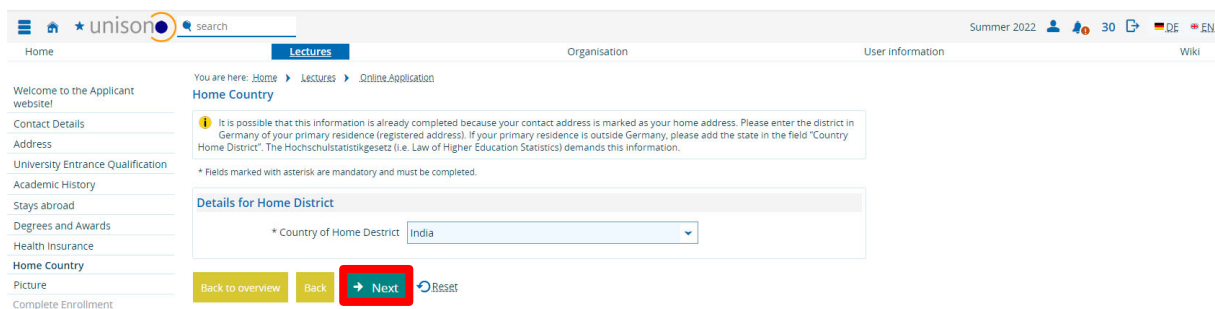
Students in Germany have to have health insurance. In most cases, you have to contract with a German statutory health insurance. You can do it already online from abroad. Please note that the enrollment process **cannot be completed before your health insurance in Germany forwarded your data and status to us!**

Students of our **German language course (DSH-Preparation)** will not be asked for insurance at this point. They have to upload their confirmation of covering for health expenses for the whole duration of our language course at the end of online pre-enrollment.

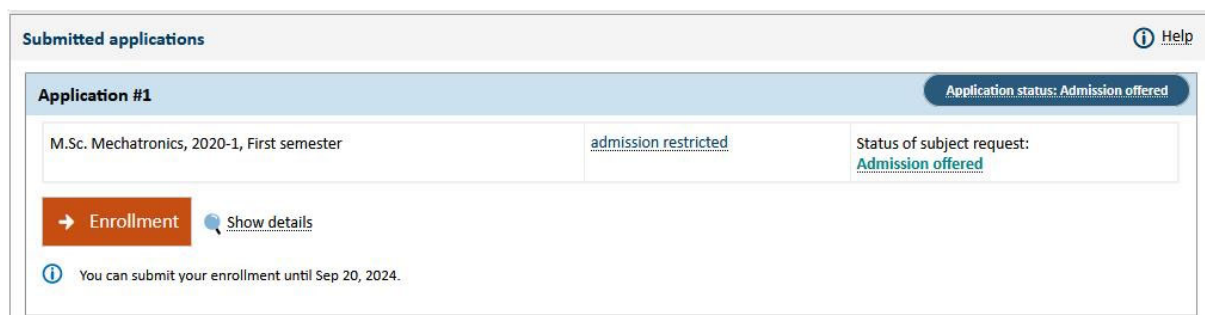
All other students select **“liable to health insurance”**. If you did not get your **health insurance number** when enrolling, please select **“No, I don’t have an insurance number”** and select any insurance from the list. Your public health insurance will forward the required data to us electronically.



Then confirming “home country”.



Afterwards click **“Enrollment”** to continue with the process.



Before uploading documents, please **“print the registration from”** from **Overview**, sign it and scan it as PDF.

Transcript of records/German exmatriculation certificate

Choose file (click here or drop in here)

X Jane_Smith_Transcript of records.pdf

Add comment

Letter of Admission

Choose file (click here or drop in here)

X Letter of admission_jane_smith.pdf

Add comment

Clearance certificate only if previously enrolled in Germany in the same study program

Choose file (click here or drop in here)

Add comment

Explanation of the document status

Save changes temporarily Submit enrollment documents

To overview back Reset

Home Lectures Organisation

You are here: Home Lectures Online Application

Semester of Application: summer term 2023 - 2 requests

There are no documents in your inbox yet

Requests for enrollment

Documents missing!
For information about the documents required for enrollment, please click [here](#) .

Application #2 Application status: submitted request for enrolment

Finals in Foreign Country English Philology, First semester

No admission restriction

Status of subject request:
[submitted request for enrolment](#)

print the registration form Show details Withdraw request for enrollment

Edit enrollment data print all registration forms print data control sheet for enrollment

Click on the link below to access the documents you need to submit online for enrollment.

Submit enrollment documents

Now upload every required document. Therefore, please **“chose file (click here or drop in here)”** one after another. Then **“save changes temporarily”** after uploading single documents. You will find the required Declarance of Finance here (<http://www3.uni-siegen.de/incoming/degree/application/registration/dokumente/finanzierungserklaerung.pdf>). Please print it out, sign it and scan is as PDF. Documents not required in your case, can be left empty. Finally click **“Submit enrollment documents”** after complete upload and confirm with **“Yes”**.

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Complete Enrollment

Documents

You are here: Home > Lectures > Online Application

Complete Enrollment

You have submitted your data. To complete enrollment, please follow these steps:

Step 1: Click "complete enrollment and go back to overview"

Step 2: Print the registration form

Step 3: Sign the registration form

Step 4: Upload all your documents to unisono and finish the registration process (further information below).

Please note that your request for enrollment will not be processed until the International Registrar's Office has received all required documents in unisono and confirmation of health insurance: Please use the upload function shown after ticking "complete enrollment" (button below). Keep in mind that a German statutory health insurance have to send an electronic confirmation (M10) to University Siegen as well. Students of language course (DSH-Preparation) instead upload their private health-insurance to unisono.

Complete enrollment and go back to overview

Upload documents

Please upload the documents listed below. For information about the documents required for enrollment, please click [here](#).

In case you have missing documents, you can submit them later. Upload all documents that you already have. Then select "Save changes temporarily". On the overview page of your application, you can submit documents for enrollment later. The next time you log on to the university portal, you will find a button "Submit enrollment documents" at the application overview page.

Only when you select "Submit enrollment documents" your documents will be sent. You can add notes to a document as a comment. Your comment will be taken into account when the document is checked. After the check, you will also receive comments from us as a status comment if applicable.

You can find the registration form for enrollment as a download link "print the registration form" on the overview page of applications, directly at your started application/enrollment.

The fields marked with * are obligatory.

Registration form, printed out and signed

Choose file (click here or drop in here)

X

Registration form_signed_jane_smith.pdf

Add comment

High School certificate (if applicable incl. university entrance examination)

Choose file (click here or drop in here)

X

High_school_certificate_jane_smith.pdf

Add comment

Proof of Financing form, signed

Choose file (click here or drop in here)

X

Proof_of_financing_jane_smith.pdf

Add comment

Copy of passport

Choose file (click here or drop in here)

X

Passport_jane_smith.pdf

Add comment

Degree certificate (APS cert. from Chinese/Vietnamese)

Choose file (click here or drop in here)

X

Bachelor_degree_certificate_jane_smith.pdf

Add comment

Transcript of records/German exmatriculation certificate

Choose file (click here or drop in here)

X

Jane_Smith_Transcript_of_records.pdf

Add comment

Transcript of records/German exmatriculation certificate

Choose file (click here or drop in here)

X

Jane_Smith_Transcript_of_records.pdf

Add comment

Letter of Admission

Choose file (click here or drop in here)

X

Letter_of_admission_jane_smith.pdf

Add comment

Clearance certificate only if previously enrolled in Germany in the same study program

Choose file (click here or drop in here)

Add comment

Explanation of the document status >

Save changes temporarily

✓ Submit enrollment documents

Yes

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It could take some time, before the health insurance forward the required data and status to us. Then you will receive an email some days later containing your student ID (matriculation number) and a request for payment. To get access to unisono afterwards, please use your student ID (written in the email). Your password remains the same. Use unisono to activate the IT services of University of Siegen like your student e-mail account, which will be used for further official communication between University and you. For further information please visit https://www.zimt.uni-siegen.de/beratung_und_lehre/benutzerservice/freischaltung.html. In September you will receive an email containing more information on your German-wide bus and train ticket ("Deutschlandticket": <https://www.uni-siegen.de/usicard/ticket/index.html.en?lang=en>). Have a good start in Siegen!!!