

Call for Applications for the award of funding under the Family Scholarship of the University of Siegen

Trying to reconcile studies and family often places a considerable burden on many students. Writing the final thesis also involves a particular workload. The Family Scholarship of the University of Siegen therefore seeks to support students in Bachelor's or Master's programmes who have family responsibilities and are in financially difficult situations in completing their degree.

1. Who can apply?

Eligible to apply are students of the University of Siegen with family responsibilities in the final semester of their studies who are in financially difficult situations. Family responsibility is understood to mean caring for minor children in one's own household, pregnancy, and having primary responsibility for the care of close relatives.

2. What qualifies for funding?

Eligible for funding are students of the University of Siegen who:

- (1) provide for and care for a minor child/minor children in their own household, are pregnant and/or provide for and care for a relative in need of care (spouse or relative of the first or second degree) (care level and a plausible and comprehensible demonstration that they bear primary responsibility for the care),
- (2) are in the final semester of their degree programme,
- (3) are writing their final thesis or can demonstrate a comparable workload, and
- (4) are consequently in a financially difficult situation.

In addition, criteria such as previous academic performance and the prospect of successful completion may also be taken into account.

3. How much is the funding?

Where a minor child/several minor children are provided for and cared for, the monthly funding amount depends on the number of minor children:

Pregnant students:	€300.00
Students with one child:	€380.00
Students with two children:	€430.00
Students with three or more children:	€480.00
Where a relative in need of care is provided for and cared for:	€430.00

4. For how long and in what form is the funding paid?

Funding is granted for one semester (6 months). In strictly limited cases, a follow-up application is possible (see Guidelines). Funding may not exceed two semesters. Payments are made monthly.

5. What deadlines apply?

- Application deadline for the summer semester: 1 March
- Application deadline for the winter semester: 1 September
- In the case of pregnancy or a sudden care situation, an application is also possible outside

these deadlines

6. What must the application contain?

For the application, the following documents must be submitted as a single combined electronic document (PDF) or in printed form by post:

1. A short cover letter
2. A completed application form
3. Proof of registration of the final thesis and of all required passed examinations. If the final thesis has not yet been registered at the time of application, proof of registration may be submitted subsequently. Funding then begins upon proof of registration. If, at the time of application, students are in the final semester of their degree programme and have already written their final thesis, proof of the final semester and of the outstanding coursework or examinations is requested. In this case, the workload comparable to a final thesis must be presented in a comprehensible manner so that the particular burden becomes apparent. This may be done in the cover letter of the application.
4. Proof of parenthood (e.g. birth certificate), or proof of care responsibility (care level and a plausible and comprehensible demonstration that primary responsibility for the care is borne), or proof of pregnancy and the expected due date.

Applications are to be addressed to the Family Service Office:

By e-mail: familienservice.gleichstellung@uni-siegen.de

By post:

Family Service Office of the University of Siegen
Adolf-Reichwein-Str. 2
57068 Siegen

7. Who decides?

The selection committee meets twice a year (in the case of pregnancy, as required). The selection committee makes its decision after reviewing all applications. Applicants are informed of the committee's decision by e-mail, where possible within 4 weeks of the application deadline.

Members:

1 member of staff from the Family Service Office, the Equal Opportunities Officer, 2 members of the AstA (Student Union) (at least 1 of them from the Social Affairs Department), and 2 members of the Senate Committee for Studies and Teaching.

8. Notes

- Support can only be granted within the limits of the available funds.
- There is no legal entitlement to funding.
- The associated Guidelines for the award of funding under the Family Scholarship of the University of Siegen must also be observed.