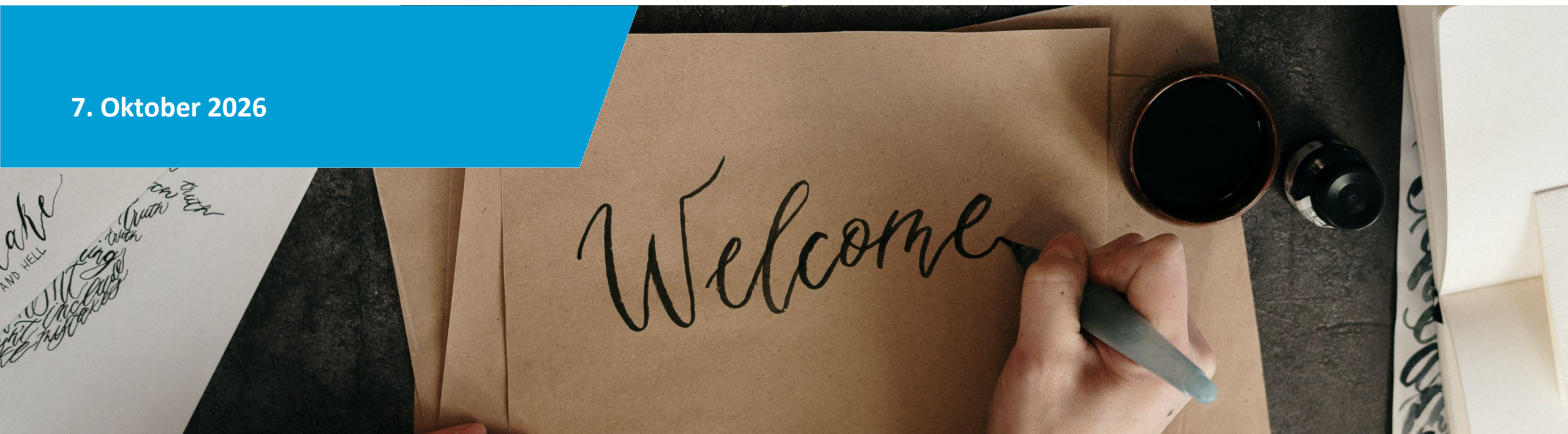


Welcome!

Digital Orientation Session for International Students

uni-siegen.de

7. Oktober 2026



You can find the presentations online 😊

Suche für "Orientationprogramm"

Orientationprogramm

Ergebnisse für **Orientation Program**

Studdessen suchen nach: **Orientationprogramm**

Orientierungsprogramm | incoming - Uni Siegen
www.uni-siegen.de / incoming / programs / orientation
06.03.2026 ... / incoming / programs / orientation / Orientierungsprogramm.
Welcome Weeks (2) 860x280. Liebe Studierende, willkommen an der Universität ...

Orientierungsprogramm (Incoming) | Universität Siegen
Universität Siegen · orientierungsprogramm-incoming
vor 6 Tagen ... Weitere Angebote im Bereich „Welcome & Orientation“ findest du auf ... International Buddy Program. Du hättest gerne Hilfe von einem ...

Orientation Days für internationale Studierende | Universität Siegen
Universität Siegen · orientation-days-fuer-internationale-studierende
05.02.2026 ... Orientation Days für internationale (Austausch ... Mitarbeiter*in
Betreuung internationale Fachstudierende. International Buddy Program.

Erstsemestereinführung | Universität Siegen
Universität Siegen · erstsemestereinfuehrung
14.07.2025 ... Zentrale Veranstaltungen für Studierende aus allen Studiengängen.

Alles rund ums Studium

Pre-Arrival Webinar

Late-Arrival Webinar

Digital Preparation Course (Moodle course)

Presentations of the orientation days

Pre-Arrival Webinar

All information for before your arrival in Germany!

webinar_before_departure_05.03.2026.pdf

First steps

All information for your first steps in Siegen!



7. Oktober 2026

2

Lena Bürger



Buddy program &
Support degree-
seeking students

lena.buerger@zv.uni-siegen.de

Alicia Platt



Advising and
supporting for
international
exchange students

Alicia.platt@zv.uni-siegen.de

Kim Hain



Coordination of
Forging
International
Talents (FIT in
Siegen)

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María Eivar Fonseca



FIT in Siegen: Well
Being Coordination

maria.fonseca@zv.uni-siegen.de

Eva Grottschreiber



Head of department &
support degree-seeking
students



Your contacts within the international office!

Floor 4 of the FS-Building
Sandstraße 16-18, Siegen

Get to know each other. Lernen Sie sich kennen.

You will be placed into break out rooms.

Sie werden gleich in Break out-Räume eingeteilt.

Introduce yourself to each other.

Stellen Sie sich einander vor.

Discuss: What are you most afraid of when you think about the time in Germany? What are you most excited about?

Sprechen Sie miteinander: Was macht Ihnen am meisten Angst in Bezug auf Ihr Studium in Deutschland? Worauf freuen Sie sich am meisten?

First steps



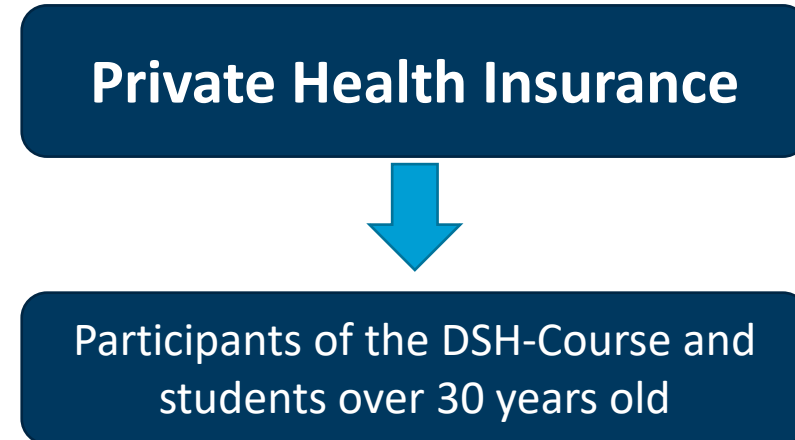
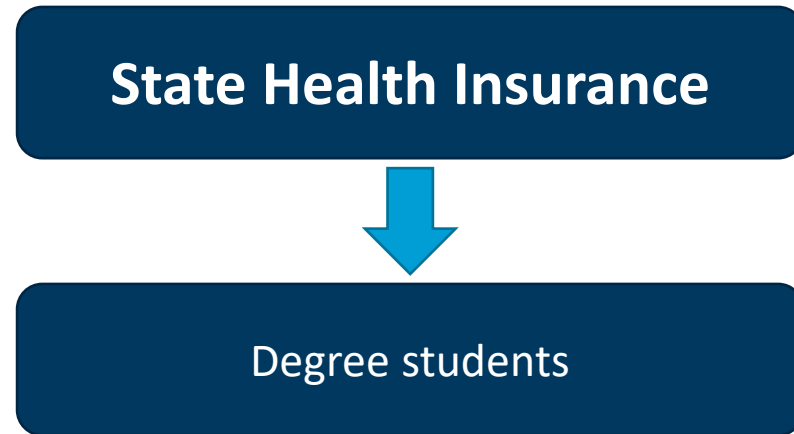
Registration at unisono & Enrollment

Are you already completely enrolled?



- 1.) Registration at unisono
 - Enter your personal data
 - Upload documents and a photo
- 2.) Welcome email
- 3.) Transfer of the semester fee
- 4.) Enrollment

Healthcare System



- In Germany, everyone **MUST** have a health insurance.
- You can choose your insurance company by yourself.
- Especially if you go for private health insurance: please check if everything important is covered! (Please note: pregnancy for example is often not covered)

Info:



First Steps After Arrival, part I

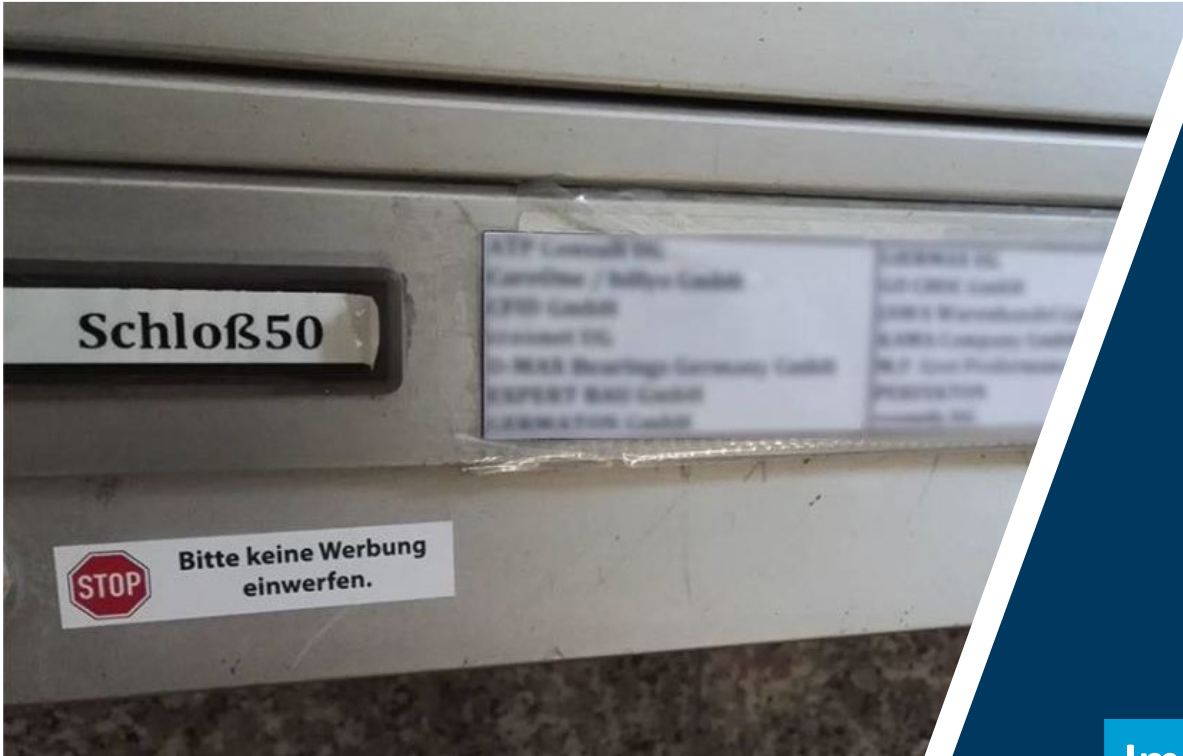
Stay in Siegen

We will talk about:

1. Rental Agreement / „Wohnungsgeberbestätigung“ / Letter Box
2. Registration at the Citizens' Registration Office
3. Visa / Application for a Residence Title
4. Bank Account
5. Radio & TV Licence (Broadcast Contribution)
6. Liability Insurance
7. Finances / Opportunities for student jobs



1. Rental Agreement / Wohnungsgeberbestätigung / Letterbox



➤ Has everyone found an accommodation?

- Sign your **rental agreement** and ask for the '**Wohnungsgeberbestätigung**' (confirmation of your landlord).

Important: Put your name on your letter box as you will receive important letters.

Example of „Wohnungsgeberbestätigung“

EINZUG Wohnungsgeberbestätigung zur Vorlage bei der Meldebehörde (§ 19 Bundesmeldegesetz (BMG))	
Auszug aus § 19 Abs. 1 Satz 1 und 2 BMG Mitwirkung des Wohnungsgebers (1) Der Wohnungsgeber ist verpflichtet, bei der An- oder Abmeldung mitzuwirken. Hierzu hat der Wohnungsgeber oder eine von ihm beauftragte Person der meldepflichtigen Person den Einzug oder Auszug schriftlich oder elektronisch innerhalb der in § 17 Absatz 1 oder 2 genannten Fristen (2 Wochen) zu bestätigen.	
Angaben zum Wohnungsgeber:	
Familienname / Vorname oder Bezeichnung bei einer juristischen Person:	_____
Straße / Hausnummer / Adressierungszusätze:	_____
PLZ / Ort:	_____
Telefonnummer: (Angabe freiwillig)	_____
☐ Der Wohnungsgeber ist gleichzeitig Eigentümer der Wohnung - oder - ☐ Der Wohnungsgeber ist nicht Eigentümer der Wohnung. Der Name und die Anschrift des Eigentümers lauten: Familienname/Vorname oder Bezeichnung bei einer juristischen Person: _____ Straße / Hausnummer / Adressierungszusätze: _____ PLZ / Ort: _____	
Anschrift der Wohnung in die eingezogen wird:	
Straße / Hausnummer:	_____
Zusatzangaben (z.B. Stockwerks- oder Wohnungsnummer):	_____
PLZ / Ort:	_____
In die oben genannte Wohnung ist/sind am _____ folgende Person/en eingezogen: Datum Einzug	
Familienname:	_____ Vorname: _____
Familienname:	_____ Vorname: _____
Familienname:	_____ Vorname: _____
Familienname:	_____ Vorname: _____



2. Registration in Siegen



For registration at one of the city halls you must make an **appointment** in advance!

<https://termine-buergerdienste.siegen.de/>

Please bring the following:

- ✓ Passport
- ✓ „Wohnungsgeberbestätigung“ (printed and signed)

(Since the website is only available in German, we recommend using your browser's translation feature to English or find help [here](#).)



If you live in another city than Siegen, please contact the „Bürgerbüro“ of your city.

3. Visa and Residence Permit

**REGULATIONS FOR NON-
EU/EWR-CITIZENS!!!**

This applies to students who are **not** an EU-or EEA-citizen (European Union or European Economic Area):

- You can use your visa until it expires (often for 1 year!).
- Before expiration, you have to apply for a residence permit.

Please remember to ask for an extension in time (3 months) before your permission expires!

- Therefore: ask for an appointment at the Foreigners' Registration Office („Ausländeramt“) of the region of Siegen
- With the invitation, they will tell you what to bring.



3. Visa and Residence Permit

According to the Foreigners' Registration Office, your studies have to complete within a specific time frame (usually standard period of study +50%)

- Bachelor: 6 semesters + 3 semesters → 9 semesters
- Master: 4 or 5 semesters + 2 semesters → 6-7 semesters

This means: **20 credit points per semester!**

If your studies happen to take longer let the Foreigners' Registration Office know ahead of time so problems can be avoided!

If you want to **change your course of studies**, you are only allowed to do so during the **1st-3rd semester**. In any case, you have to inform the Foreigners' Registration Office before!!



3. Visa and Residence Permit

You can get the extension as well as further information at the **Foreigners' Registration Office**.



Please always stay polite and honest!!

If you face any problems, feel free to contact us (ISA) → we'll do our very best to help you!

TIPS

If you get a letter from the Foreigners' Registration Office (or other) that you do not understand, please come to us and ask for help.

Do not ignore letters from any authorities!

4. Bank account

You need to open a bank account for regular transfers.

You can activate automatic (monthly) payments, for example for your rent.

Bank comparison:



Watching ~~Netflix~~ German TV & Chill?

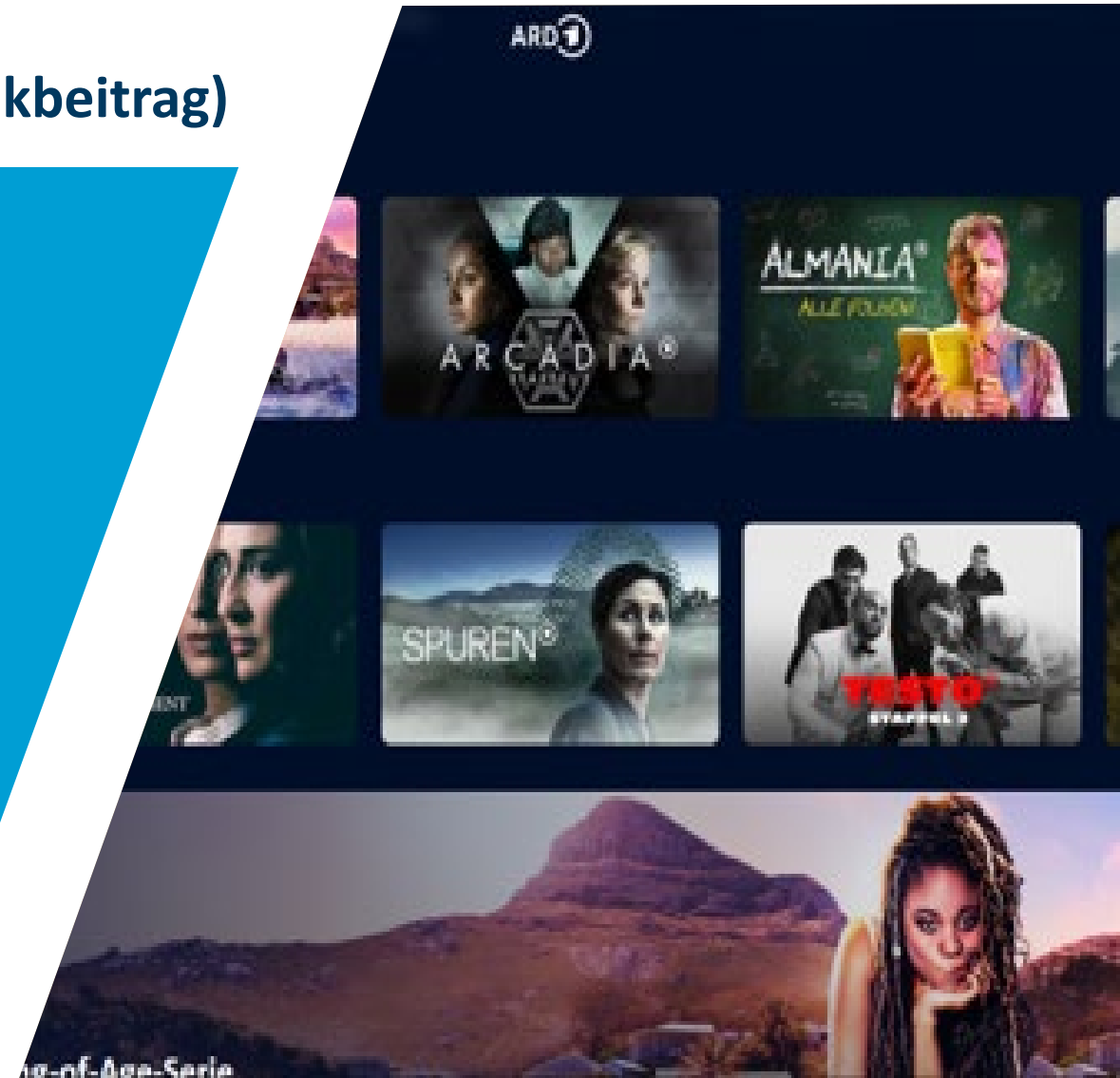
The German Broadcast Contribution (Rundfunkbeitrag)

The German “Rundfunkbeitrag” is an obligation for all citizens full of age.

It funds German public radio and television (even if you do not have a TV or Radio) and independent media.

Great: You can make use of the full mediathek and watch movies and series:

- www.ardmediathek.de
- www.zdf.de



5. Costs of Broadcast contribution (Rundfunkbeitrag)

- ONE flat= ONE Rundfunkbeitrag (contribution)
18,36 Euro €/month
- Each (shared) flat only has to pay **one contribution a month**. If more than one person lives in this flat, only one person transfers money and all the others have to transfer their part to the paying person. (Same applies to some student dormitories.)

Important: You can then indicate the number of the paying person to the contribution service, if it's not yourself (ask your roommates for the number!).

Please register: www.rundfunkbeitrag.de



5. Broadcast contribution (Rundfunkbeitrag)

Payment rhythm

There is the possibility to indicate the frequency of the payment
(e.g. every 3 months or every 6 months).

For 3 months → 55,08 Euro

For 6 months → 110,16 Euro

Payment method

SEPA-Lastschrift
Bank transfer



Please pay attention!

Downloading

Downloading series and movies is prohibited in Germany - and ILLEGAL!!

It can have serious consequences

Streaming

Streaming is only legal with known platforms and a membership (Netflix, Disney, Apple, amazon...).

Also, don't use it with a vpn!

Tips:

- Check if the platform you use is acknowledged.
- Make use of a mediathek (www.ardmediathek.de, www.zdf.de)
- Get further information: www.evz.de/en/shopping-internet/illegal-downloads-in-germany.html



6. Liability Insurance and Contents Insurance (optional, but highly recommended)



If you hurt someone or break something it can become very expensive in Germany!

- This is why a liability insurance is advisable.
- Costs just a few euros per month.
- You can get one for example at an insurance company or at a bank.

6. Liability Insurance and Contents Insurance

Liability Insurance	Contents Insurance
e.g. if you: • hurt someone • damage something • lose your keys (included only in some insurance policies)	In your home e.g.: • fire • damage by water • burglary → For some rental agreements contents insurance is required



7. Finances / Working possibilities

Please plan your finances early enough because you do not get any financial support from ISA, the University or the city!

If you need help planning your finances, please turn to us!

Please note: International students are allowed to work 140 full or 280 half days within one year!

Attention: if you do not have any German language knowledge, it will be hard to find a job.

So: work on your German! 😊



Further information about the language center at the university:

www.uni-siegen.de/sprachenzentrum



7. Where can I find open job positions?

- **Jobvermittlung/ Job placement for students at the University of Siegen:**
<https://www.jobvermittlung.uni-siegen.de>
- **Jobs at the university for student assistants:**
https://jobs.uni-siegen.de/content/HK/?locale=de_DE
- **Jobs in the region South Westfalia:**
<https://www.karriere-suedwestfalen.de/>
- **Uni Siegen App** (set up a profile)



And common websites for job search:

- Stepstone
- Indeed
- Jobware
- Bundesagentur für Arbeit (Jobcenter)

Forging International Talents



WELCOME & ORIENTATION

Intensive German Language Courses

Digital Preparation

Orientation Days

Welcome Event

Buddy Program



WELL-BEING & SOCIAL INTEGRATION

Student Living Room

Well-Being Workshops

Speed-Friending Events

Meet an Insider

International Stammtisch



SOFT SKILLS & EMPLOYABILITY

Employability Workshops

German Business Culture Workshops

Alumni Experience: Start your Career

German Language for Specific Purposes

Career Competence Awareness Workshops



CAREER & NETWORKING

Company Visits

Job-Shadowing

International Breakfasts

Job-Speed-Dating

Network Events



First steps after arrival, part II

Preparing for your studies

- Activation of your ZIMT-Account in unisono (for student mail-address, WIFI-access)
- WIFI at the University
- Semester Ticket & Welcome Money
- Student ID & Library Card
- Useful Apps

Student email account



- After successful enrolment
- Activation on unisono („Student's corner“ -> „ZIMT Account“ -> link)
- Check your email account regularly as university administration and lecturers will use it frequently.
- user-ID (g-number) + password



Be aware that the link of the website that you register at includes auth.uni-siegen.de/



Multi-Faktor- Authentication (MFA)

- Security measure for ZIMT account
- Compulsory since WiSe 26/27
- on top of your password
- to authenticate yourself twice when logging in (e.g. with code or smartphone)



MFA-Anleitung



<https://www.uni-siegen.de/en/mfa-instructions>

- In the accordion select PUSH Token
- If you scroll down you will also find a video tutorial



Step 1:

- Log in to the eduMFA website
- g-Nummer + Password

Universität
Siegen

Anmelden

Benutzer

Passwort

Anmelden

Step 2:

- Select „Token ausrollen“ in the menu, to generate a QR-Code

Alle Token

Token ausrollen

+ Token zuweisen

Hilfe zu Token

- Download the eduMFA Authenticator App, press + Symbol

Step 3:

- Scan the generated QR-Code
- alternatively: open the link of the QR-Code

Done! You will now receive a push-notification for your token.

WiFi at the University

eduroam service (educational roaming)

- WiFi access at all buildings at the University of Siegen
- WiFi access at all other universities and academic institutions that also use eduroam
- Now: set up via easyroam required!



Easyroam Set Up Windows/ Apple

1. Go to the [Easyroam Website](#).
2. At log in select Universität Siegen
3. Log in with your ZIMT account (if you already have a two-factor authentication it will be triggered here)
4. Download file
5. Set Up



If you already have a old eduroam connection you have to remove it before you can start the new set up!

Step by step manual:



Windows	Apple
Double click on file in download folder	Got to settings „General – Device Manager“ and add the downloaded profile by clicking „+“ and selecting the file
Setup begins: select „Install New Profile“ and confirm the pop-up	Confirm the next two pop-ups

In case it doesn't work: get help from our technical support tomorrow!

Easyroam Set Up iOS/Andoid/ Chrome OS

1. Download Easyroam app form app store
2. Open app and select “continue in browser”
3. At log in select Universität Siegen
4. Log in with your ZIMT account (if you already have a two-factor authentication it will be triggered here)
5. Select „request new profile“
6. Confirm the connection prompt



If you already have a old eduroam connection you have to remove it before you can start the new set up!



Step by step manual:



In case it doesn't work: get help from our technical support tomorrow!

All information here ...

support@zimt.uni-siegen.de

Find the ZIMT Support Desk in
Room H-D 2203 (building Hoelderlinstrasse)

MO - FR 8:00 a.m. - 3:30 p.m.

Call us: +49 (0) 271 740 – 4777



Semester Ticket



- ✓ Enrollment
- ✓ Mail received at your student's mail address ("Bestätigung des Deutschlandtickets"): personal activation code to register at the VWS portal and activate your D-ticket in the VWS ticket app



<https://apps.apple.com/de/app/vws-tickets/id6447968648>



<https://play.google.com/store/apps/details?id=de.amcon.ticketingapp.prod.vws&pli=1>



Information on registration in the app

Welcome money



**Get back your
GERMANY TICKET!**

*Register your primary residence in Siegen now!

Universitätsstadt
Siegen

Apply for primary residence in Siegen and get back **EUR 176.40** into your account.

You have the possibility to get a refund for the local semester ticket for the first time you register in **Siegen**!

Steps:

1. Register your new adress at the Bürgerbüro.
2. Go to AStA and bring:
 - Certificate of Studies
 - „Erstwohnsitz-Meldebescheinigung“ you get when you register your adress.

AStA

<https://www.asta.uni-siegen.de/>

Uni Siegen App

The Uni Siegen App offers you everything you need to start your studies well prepared!



-  Cafeteria
-  Calendar
-  Library
-  To-Dos
-  Freshman
-  Links
-  Bibliothekskatalog
-  Unisono
-  Moodle



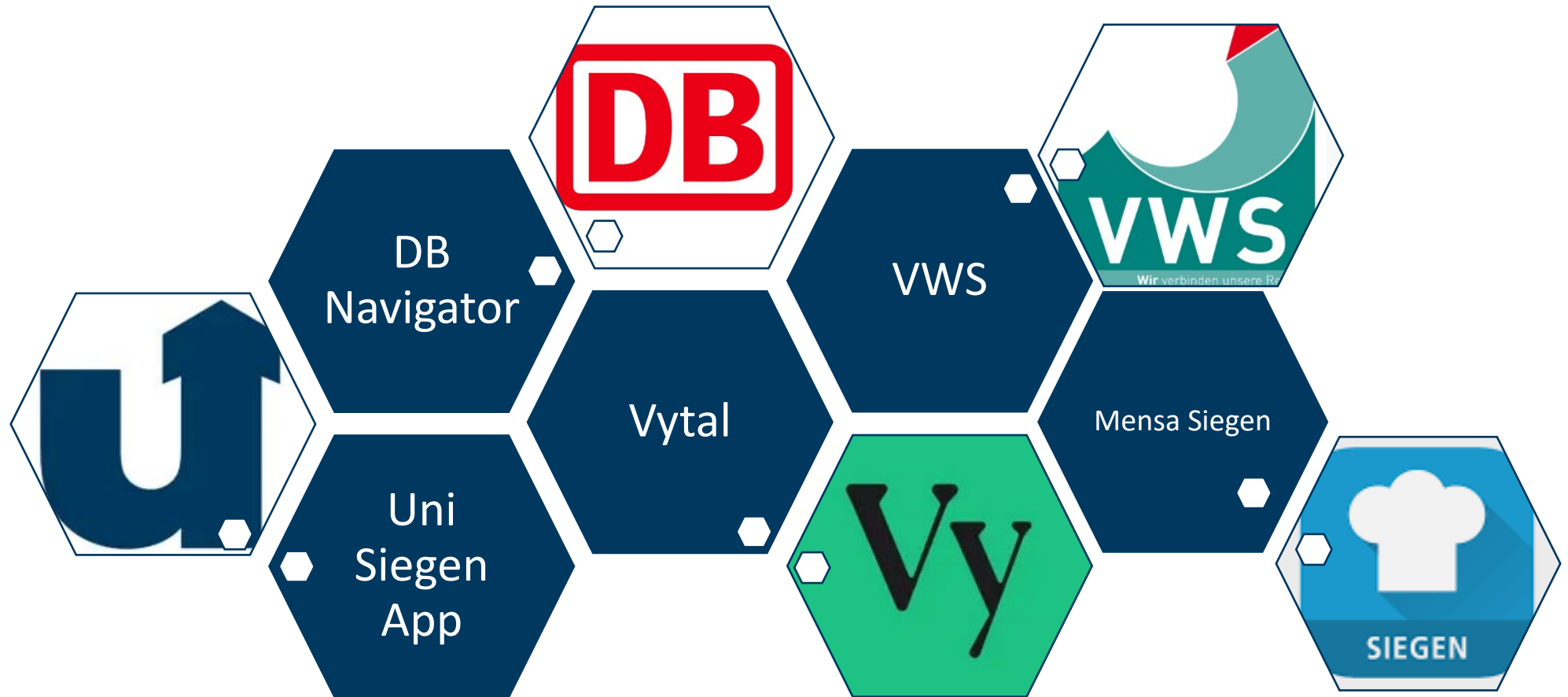
Uni Siegen (4+)
CampusApp Universität Siegen
UniNow GmbH
Entwickelt für iPad
★★★★★ 4,4 • 21 Bewertungen
Gratis

To use the **digital student ID card**:

- ✓ register with your university access data (as your student email account)
- ✓ student ID card is automatically stored in the app when you enroll or re-register for the new semester.

To use the **digital library card**, you will need to activate it at the University Library.
We will visit the Library on Thursday.

Useful Apps



Information about your studies

All information regarding timetables and study contents will be given in the Introduction for the First Semester Students (ESE) (if applicable), from your academic advisor, the Examinations Office and/ or the Student Council or the faculty representatives:

www.uni-siegen.de/ease



The semester starts on
October 1, 2026.

The lecture period starts
on **October 12, 2026**
and ends on
February 02, 2027



Information about
Deadlines and
General Dates:

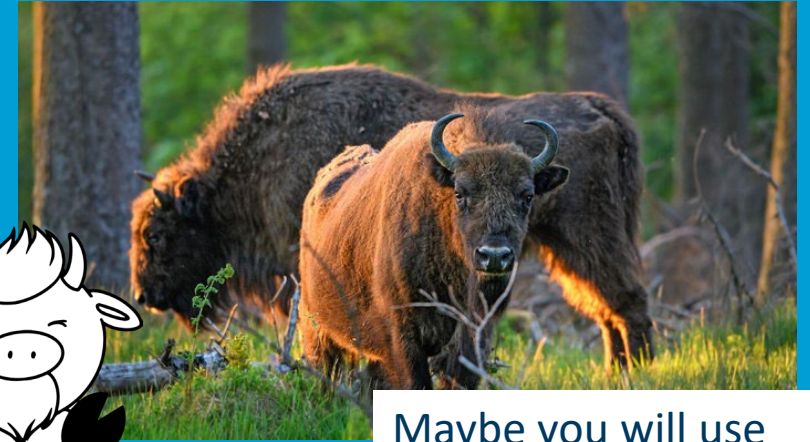
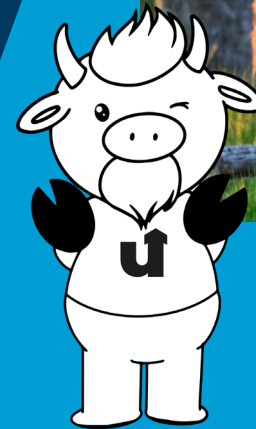


Public Holidays in Germany 2026/27 (Feiertage) in the winter semester:

Date	Holiday
3 October	German Unity Day (Tag der Deutschen Einheit) (Saturday)
1 November	All Saints (Allerheiligen (Sunday)
24 / 25 December	1. / 2. Christmas Day
1 January	New Year
26 March	Good Friday (Karfreitag)
29 March	Easter Monday (Ostermontag)

Shops will be closed!!

Lecture free days around Christmas
23 December 2026 – 06 January 2027



Maybe you will use
your free time to visit
the real Siggis?

Some dates differ from year to year.
Holidays might be different in other states
than NRW!

Uni Campus / Buildings

There are several campus / buildings at the university!

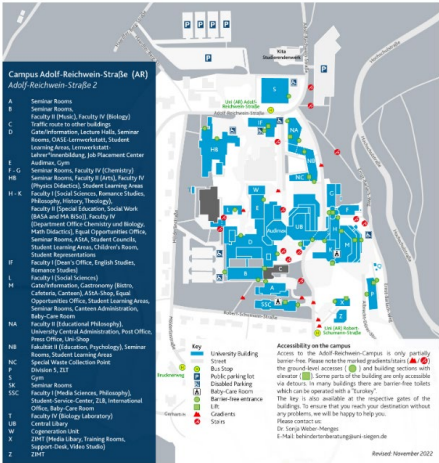
Building	Abbreviation
Adolf-Reichwein-Straße	AR
Hölderlin	H
Paul-Bonatz	PB
Emmy-Noether-Campus	ENC
Unteres Schloss	US
Studienservice Center	F-S
And others	

Overview:



http://www.uni-siegen.de/start/kontakt/anfahrt_und_lageplaene/?lang=de

Campus Adolf-Reichwein-Straße (AR)

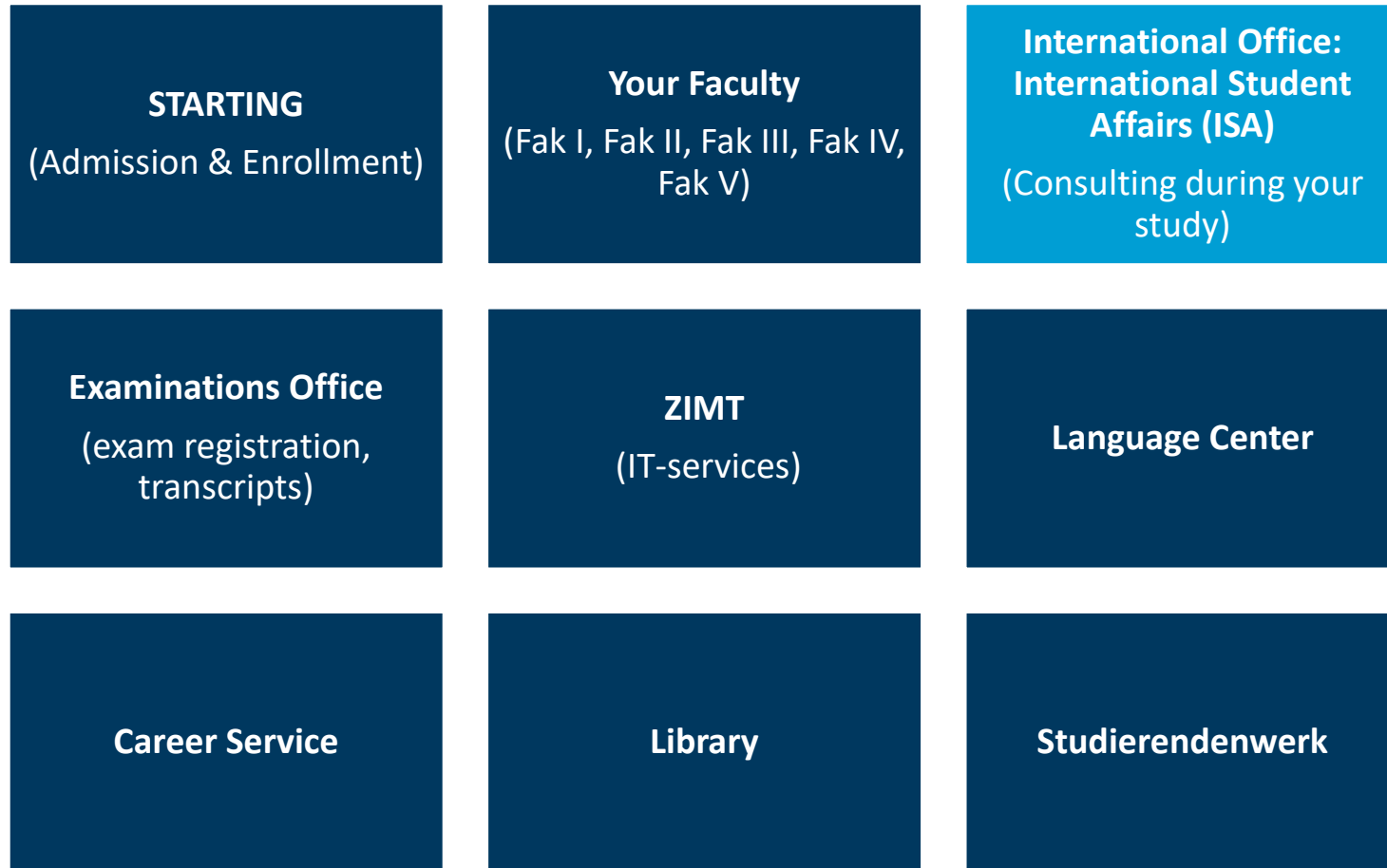


Help & counselling

Short overview at the universities units that are important for you

STARTING (Admission & Enrollment)	Your Faculty (Fak I, Fak II, Fak III, Fak IV, Fak V)	International Office: International Student Affairs (Consulting during your study)
Examinations Office (exam registration, transcripts)	ZIMT (IT-services)	Language Center
Career Service	Library	Studierendenwerk

Short overview at the universities units that are important for you



Department ISA (International Student Affairs)



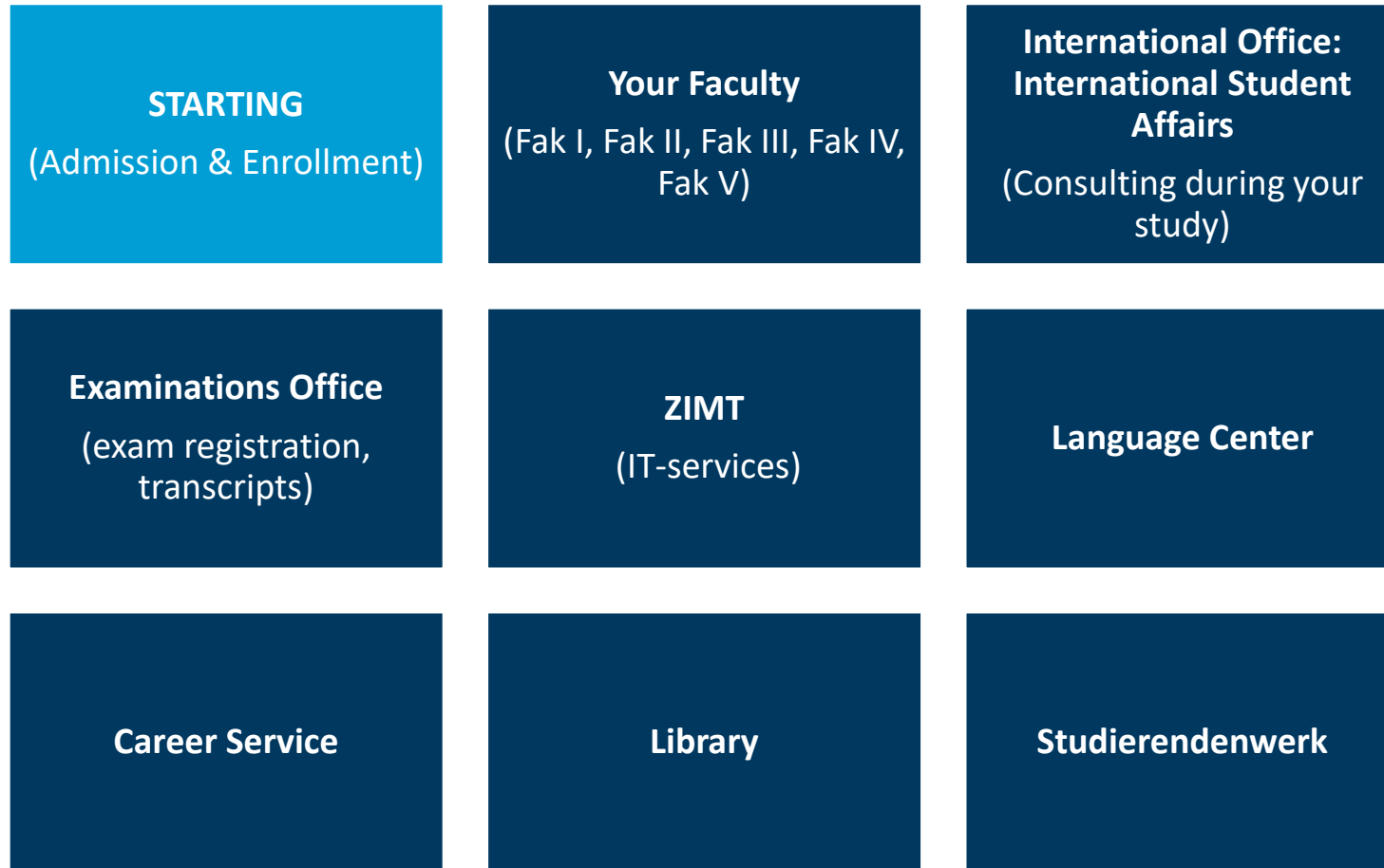
The department International Student Affairs is happy to be there for you while you're studying in Siegen!

Our tasks:

- Advising and supporting international degree-seeking-students
- Advising and supporting exchange students (incoming, outgoing)
- Advising on stays abroad (semesters abroad, language assistance, internships, etc.)



Short overview at the universities units that are important for you



Department STARTING

(Admission, Registration and Training in German Language/ DSH-Courses)

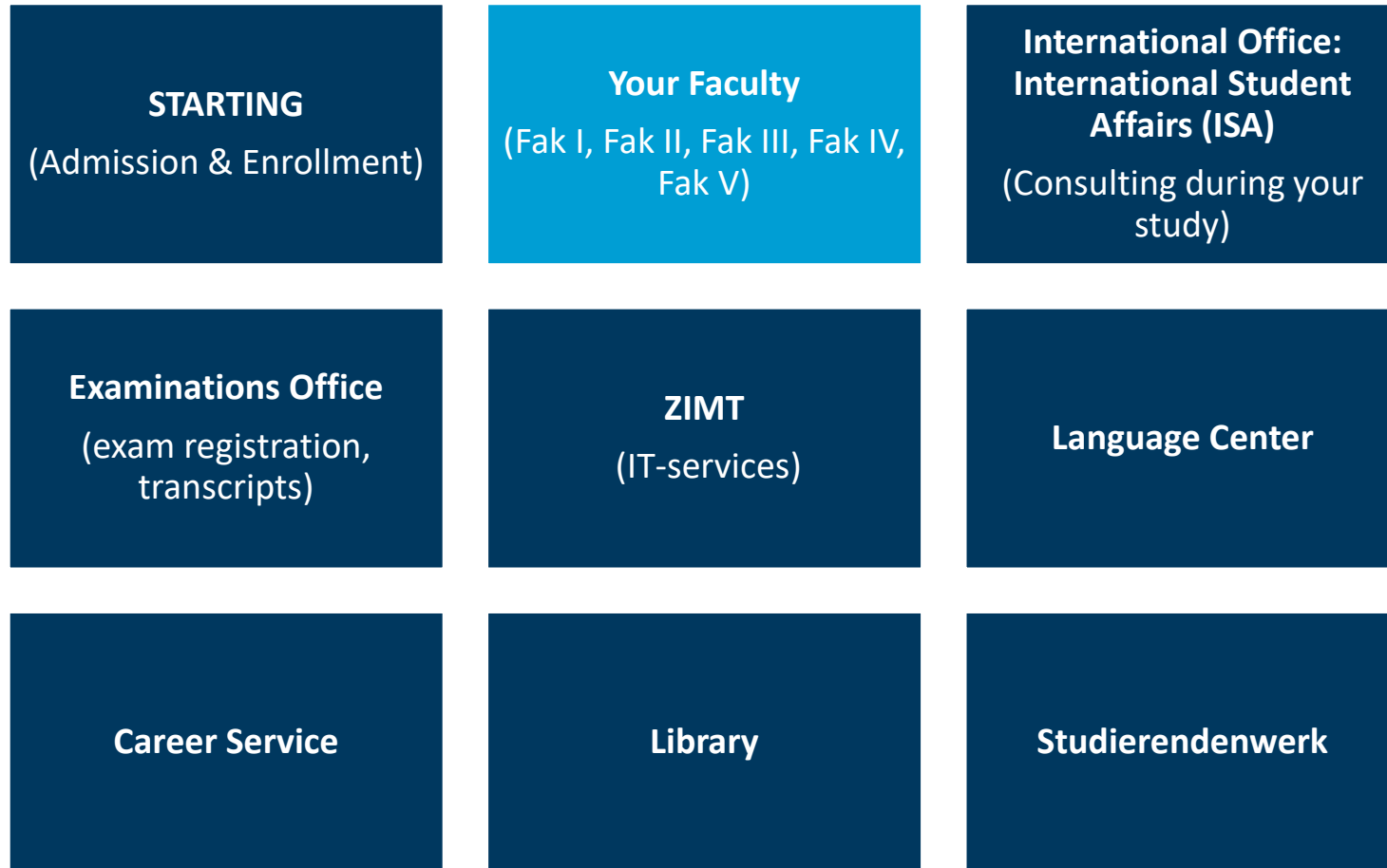
The department STARTING is responsible for you as an International Student. They help you with questions regarding:

- Admission, Enrollment, Access Data to Unisono
- Re-registration, leave of absence, change of study program, exmatriculation
- Organization and implementation of German language courses (DSH-courses) to prepare students for their studies

The team will be happy to help you!



Short overview at the universities units that are important for you



Your Faculty & Your Academic Advisors



phil

Faculty I: Faculty of Arts and Humanities

Dr. phil. Luz Elisabeth
Pacas Castro
pacas@phil.uni-siegen.de



fak

Faculty II: School of Education, Architecture and the Arts

Josephine Krüger
josephine.krueger@uni-siegen.de



wir

Faculty III: School of Economic Disciplines

Moonum Zehra (Bereich
Internationales allgemein)

For Master MEPS and HCI
you have special advisors



nt

Faculty IV: School of Science and Technology

Faria Afzal
igs.advisor@nt.uni-siegen.de

Ilka Kureck
EMINENT
ilka.kureck@uni-siegen.de

Help and counselling

If you face any problem or you have questions, please contact us!



Students' representatives

(Allgemeiner
Studierenderausschuss= AStA)
www.asta.uni-siegen.de

Student Living Room (F-S 222): Help
with all general questions from
fellow students

Psychological Counselling

(Psychologische Beratung)

[www.uni-
siegen.de/zsb/psychologische/?lang
=d](http://www.uni-siegen.de/zsb/psychologische/?lang=<u>=d</u>)



Family Service Office

(Familienservicebüro)

[www.uni-
siegen.de/familiengerechte hochsch
ule/familienservicebuero](http://www.uni-siegen.de/familiengerechte_hochschule/familienservicebuero)

Security on Campus

0271 – 740 2600

bmteam@uni-siegen.de

Accident/ Fire/ Emergency

112 / 911

(in the whole of Europe and free of
charge)



**Make sure to stay updated
on what the International
Office offers for you**



Instagram

Follow us



on Instagram



Quellen der verwendeten Bilder:
<https://suedwestfalen.portal.pixelboxx.com> - www.pexels.com - <https://pixabay.com> - www.uni-siegen.de

FOLLOW int.students_siegen

Contents:

- Events of FIT (Forging International Talents)
- International Stammtisch
- Buddy-Program
- Useful tips for living in Germany
- Tips for leisure time



SCAN ME



ISA Newsletter

Stay updated! 😊



SCAN ME

Questions?





Orientation
Days

SOSE 2025

uni-siegen.de

Studying in Siegen –
What do I need to know?



We are going to talk about...

- Types of lectures
- ZIMT
- unisono
- moodle
- library
- and much more...



Expectations towards Students



In Germany a lot of **independence** is required of you.

You have to create **your timetable** yourself (each semester).

Students are supposed to **prepare and follow-up on their own and report** when they have questions or problems.



Types of classes

The background of the slide is a photograph of a library. It features long, dark wooden bookshelves filled with books, receding into the distance. Several warm-toned, Edison-style light bulbs hang from the ceiling, creating a soft, ambient glow. A dark blue, semi-transparent banner is positioned on the left side, containing the title text.

Lecture

- Professor recites content from scripts and students take notes
- Participants are expected to be less actively engaged
- Large group
- Usually exam at the end of semester



Seminar

- Medium-sized groups, more intensive work
- Active participation is expected: give accompanying thoughts, ask questions, discuss etc.
- Academic evaluation differs: presentation, term paper...



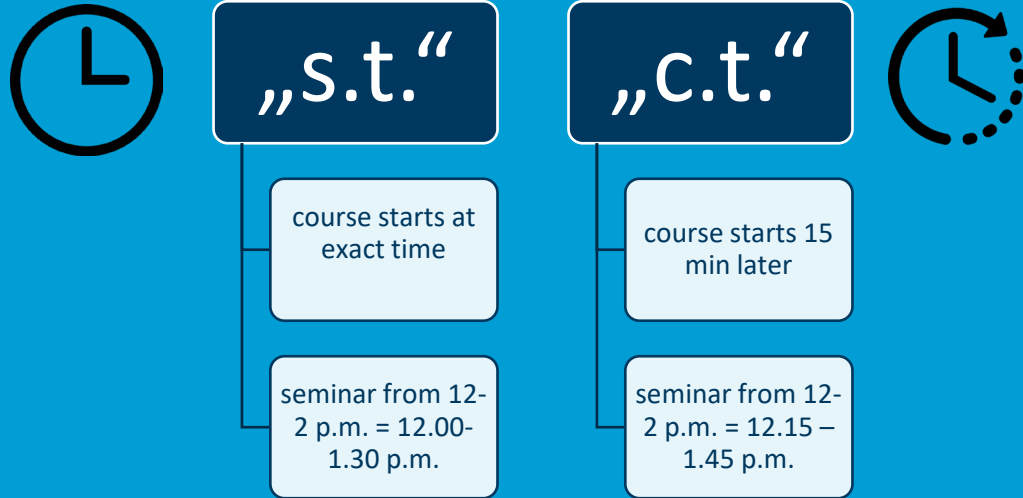
Excercise course

- Exercises on the contents of lectures
- Smaller groups with a tutor
- Active participation of students



Classes/ courses

- Usually once per week for 90 minutes



→ teachers/ docents decide „s.t.“ or „c.t.“

- or as a **compact course**
 - ✓ during weekends (~2)
 - ✓ or in one week during semester break → very intensive



ZIMT



Support

ZIMT – Center for information and media technology

Email: support@zimt.uni-siegen.de

Phone: +49 (0) 271 740 4777

Room: H-D 2203

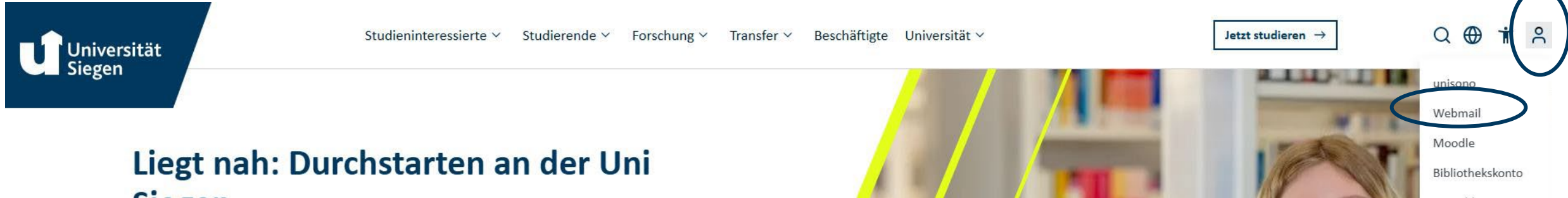
All information:

<https://www.zimt.uni-siegen.de/>



- Student email account
- WiFi
- Moodle
- Sciebo
- Lending of devices & Media tech
- ...

Student Email account



Activation at ZIMT or online (unisono)

Important:

- Check your email account regularly.
- Professors and Lecturers use this email address for all their communication.
- University of Siegen sends important information to this address (like reminders for your semester fee, information on examinations or bus transportation, update on corona-situation...).
- Some e-mail programs offer an automatic forward of e-mails to another address.



Student E-Mail account

Step 1

Log in to unisono.

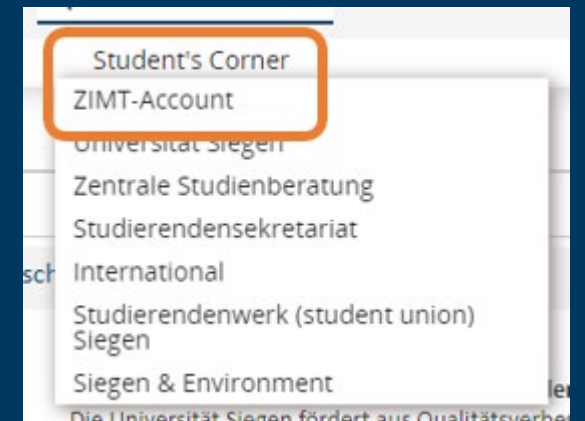
Username corresponds
to your matriculation
number.



Step 2

Follow the following
path:

1. Student's Corner
2. ZIMT Account



Student E-Mail account

Step 3

Follow the registration link.

Information about your ZIMT-account

Your ZIMT account consists of an e-mail account, with a personalized e-mail address, access to the teaching- and learning platform Moodle, access to EduROAM (Wi-Fi at German Universities), VPN access to the internal network of the University of Siegen, and other services

In order to be able to use your ZIMT account you have to perform a one-time activation acquiring your own password. To activate the account and acquire your password please click on the following link:

<https://stud-registrierung.zimt.uni-siegen.de/studikonto/>

Please note that it is compulsory to follow this link.

Step 4

Confirm the terms of use.

Zustimmung zur Rahmen- und Benutzungsordnung

Rahmen- und Benutzungsordnung des ZIMT der Universität Siegen (neues Fenster)

Ich bestätige dass ich die Rahmen- und Benutzungsordnung des ZIMT gelesen habe und ihr zustimme ☐

Abbruch

Fortfahren

Student E-Mail account

Step 5

Assign a password and continue.

Vergeben Sie ein neues Passwort

Neues Passwort

Bestätigen

Abbruch

Step 6

Take a screenshot for your records.

Ihre Benutzerkennung lautet: **g12345**

Vorgang erfolgreich abgeschlossen
Bitte notieren Sie sich Ihre persönliche Benutzerkennung.

Identität: Mitarbeiter

Benutzerkennung	g12345
mit Scope, z.B. für eduroam	g12345@uni-siegen.de
Nachname	Muster
Vorname	Maik
E-Mail-Adresse	maik.muster@student.uni-siegen.de

ZIMT-Account

user-ID (g-number) + password

Access to external services of the University of Siegen

- Personal account at University library



- University cloud storage sciebo



Virtual Private Network (VPN)



Access to university content and services that are otherwise only accessible within the university

- licenced databases
- electronic journals with full texts from the university library etc.

Access via the free, open-source-based software solution eduVPN.

**ALL YOU NEED:
APP EDUVPN**

Installation manuals:
<https://www.uni-siegen.de/en/zimt/eduvpn>

Microsoft 365

Get your copy of Microsoft 365.

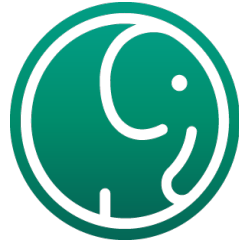
It's free!!

- Login to IDABUS, the Self-Service of ZIMT.
- Choose the tab "Software".
- Tick the button "M365 beantragen".
- **Accept the license terms and get ready to start!**



More at:
<https://www.uni-siegen.de/en/service/software-licenses>

Want cloud storage space?



sciebo
hochschulcloud.nrw

30 GB for free

...as long as you're a member of the University of Siegen.

Put in your own data.

Share documents and data of all kinds with your fellow students or friends...

...or work together on the same Word-document at the same time.

Register at:
<https://hochschulcloud.nrw>

All information here ...

support@zimt.uni-siegen.de

Find the ZIMT Support Desk in
Room H-D 2203 (building Hoelderlinstrasse)

MO - FR 8:00 a.m. - 3:30 p.m.

Call us: +49 (0) 271 740 – 4777

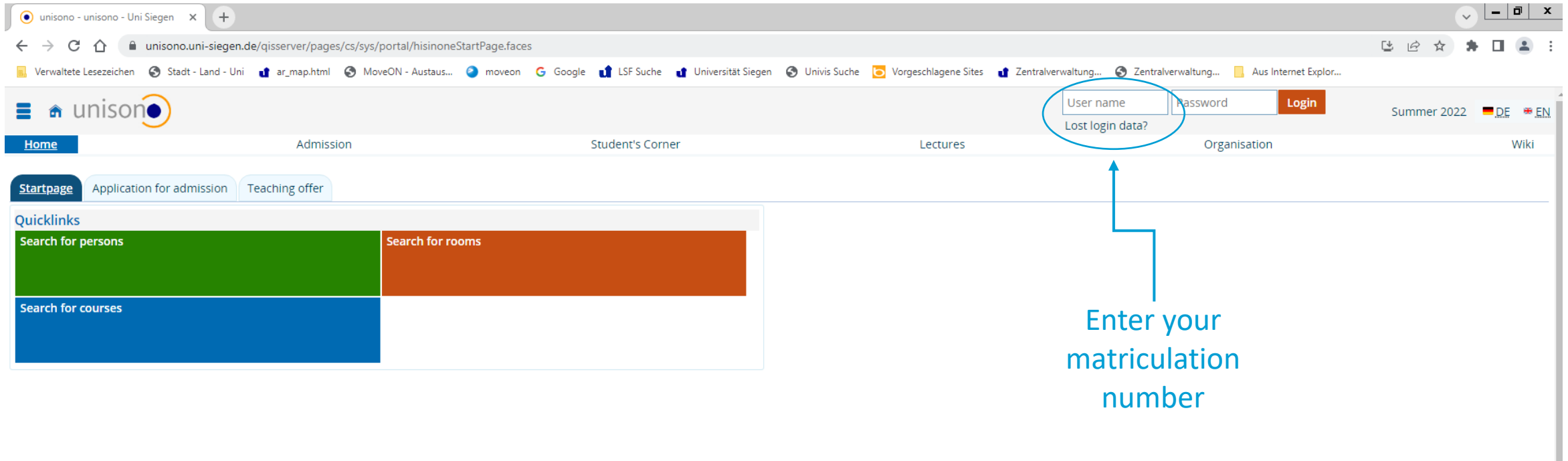


Unisono



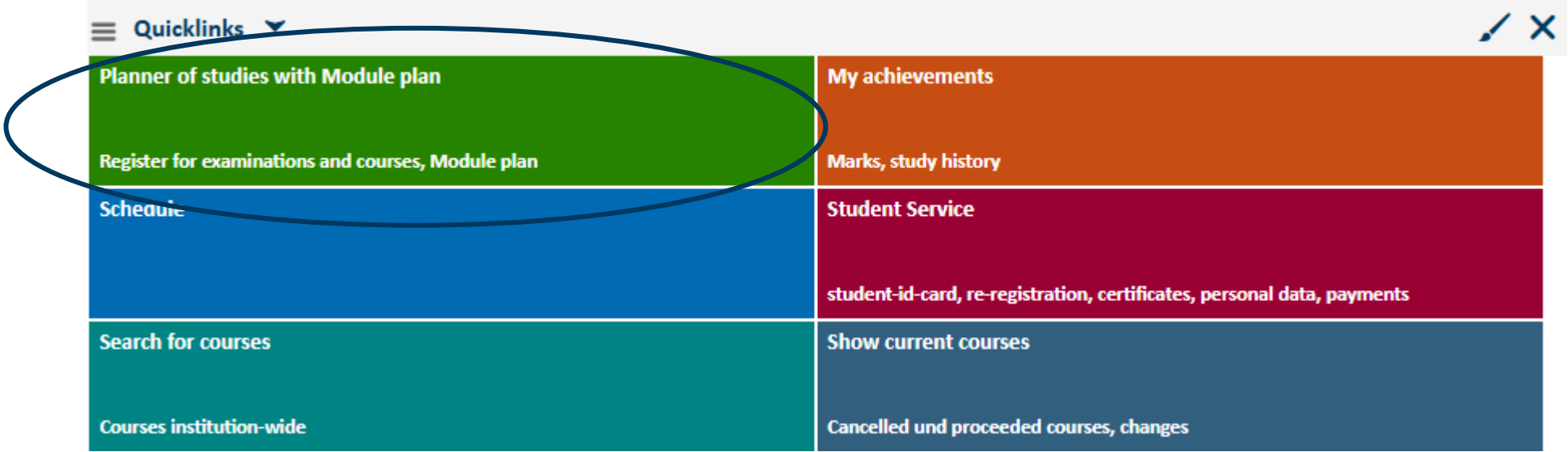
What is unisono?





The screenshot shows the login page of the Unisono system. The browser address bar displays the URL `unisono.uni-siegen.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces`. The page header includes the Unisono logo, a navigation menu with links like Home, Admission, Student's Corner, Lectures, Organisation, and Wiki, and a login section with fields for 'User name' and 'Password', a 'Login' button, and a link for 'Lost login data?'. A blue arrow points from the text 'Enter your matriculation number' to the 'User name' field, indicating that the matriculation number should be entered there. The 'Quicklinks' section on the left contains buttons for 'Search for persons', 'Search for rooms', and 'Search for courses'.

Schedule



Quicklinks	
Planner of studies with Module plan	My achievements
Register for examinations and courses, Module plan	Marks, study history
Schedule	Student Service
	student-id-card, re-registration, certificates, personal data, payments
Search for courses	Show current courses
Courses institution-wide	Cancelled und proceeded courses, changes

Schedule



unison search

Admission Student's Corner **My Studies** Lectures Organisation User information ?

Startseite +

Layout One Column

Personalize your startpage My tabs Reset Personal settings

Info channel

News about unisono

At this point we would like to inform about news / changes or known problems in unisono. As always, please send questions / suggestions to unisono-support@zv.uni-siegen.de

Neu durch Update am 3.02.2020:

- Record stays abroad :
 - Stays abroad can now be recorded as usual on the tab „Contact data“ (My Studies ► Student Service ► Contact data), use link „Enter data for off
 - the tab „Stay abroad“ is no longer available

News feed Uni Siegen (German language)

Das Starterpaket für den Jobeinstieg
Message from 02.10.2020 at 10:30 o'clock

unison search

Admission Student's Corner **My Studies** Lectures Organisation User information ?

You are here: Home ► My Studies

Planner of studies with Module plan
Schedule
Assignments and registrations
My achievements
Student Service
Course plan

Planner of studies with Module plan
Remark moduls, enroll lectures and sign in for examinations

Schedule
See events and examinations in your personal schedule

Assignments and registrations
Get an overview of your examinations and courses

My achievements
Get an overview of your achievements, i.e. examinations or visited lectures.

Student Service
Get an overview of your status, contact details, invoices and payments. Create reports, reregistration

Course plan
Course plan, filled with my semester and course of studies.

Schedule

unison search

Admission Student's Corner **My Studies** Lectures Organisation User info

You are here: Home > My Studies > Planner of studies with Module plan

Show Module plan Printview

Events winter term 2020

Search in course catalog

Structure of examination regulations - All subject related semesters

	Actions	Status
- Master Kommunikation und Fremdsprachen im Beruf - Professionelle Kommunikation Englisch (2012)		
+ 1KFB00E - Starting Module - core elective - 9.0 Credits		Your actual sta Term of the ex
+ 1KFB01 - Theory and Analysis of Linguistic Communication - core elective - 9.0 Credits		Your actual sta Term of the ex
+ 1KFB02 - Professional Communication 1 - core elective - 9.0 Credits		Your actual sta Term of the ex
+ 1KFB03 - Professional Communication 2 (only for PK) - core elective - 9.0 Credits		Your actual sta Term of the ex
+ 1KFB04 - Professional Communication 3 (only for PK) - core elective - 9.0 Credits		Your actual sta Term of the ex

Modules

Enter current semester

Name of studies

Apply for courses

International Production Engineering and Management | 4MAB70700V | Lecture

Back

Term Winter 2020/21

Basic data **Parallelgroups / Appointments** University course catalog Linked examinations Modules / Courses of study Documents

Title International Production Engineering and Management Eventtype Event/Exercise

Number 4MAB70700V Frequency of offer nur im Wintersemester

Hours per week 2.0

Organisator Term Winter 2020/21

Basic data **Parallelgroups / Appointments** University course catalog Linked examinations Modules / Courses of study Documents

International Production Engineering and Management

pre-booking for schedule Export data as iCalendar (ics) Showing single dates. Open details

Hours per week 2.0

Teaching language german

Responsible Univ.-Prof. Dr.-Ing. Peter Burggräf

Rhythm	Weekday	From - To	Cancellation date	Start date - End date	Exp. Att.	Comment	Performing lecturers	Room
Weekly	Mon	4:00 PM - 6:00 PM	10/26/2020 12/21/2020 12/28/2020 01/04/2021	Nov 2, 2020 - Feb 8, 2021			Univ.-Prof. Dr.-Ing. Peter Burggräf	PB-A 342/1

Apply for courses

unison

Menü durchsuchen

30

Bewerbung

Studentisches Leben

Mein Studium

Studienangebot

Organisation

Benutzer-Informationen ?

Lesezeichen

Sie sind hier: [Startseite](#) > [Studienangebot](#) > [Veranstaltungen suchen](#)

Zurück zur Übersicht

4MAB20300V Vorlesung/Übung: Produktentwicklung II / Konstruktionstechnik II (PE II)

Leistung wird angerechnet auf: Freiwillige Leistung

Uni - Belegung 2 - SoSe 2018:
Der Zeitraum läuft vom 19.03.2018 / 00:00 bis zum 01.04.2018 / 23:59

✓ **Bestätigung:**

• Eine Belegung

Status	Parallelgruppe	Termine & Räume
✓ angemeldet Priorität 1 ✓ Sie haben gerade diese Gruppe belegt		Sommersemester 2018 • Dienstag, 10.04.2018 - 17.07.2018 Von 10:00 Bis 12:00 wöchentlich PB-A 401 • Dozent/-in: Lohr, Wolfgang Reinicke, Tamara

Zurück zur Übersicht

After application for courses, wait for:

AN = Angemeldet (registered)

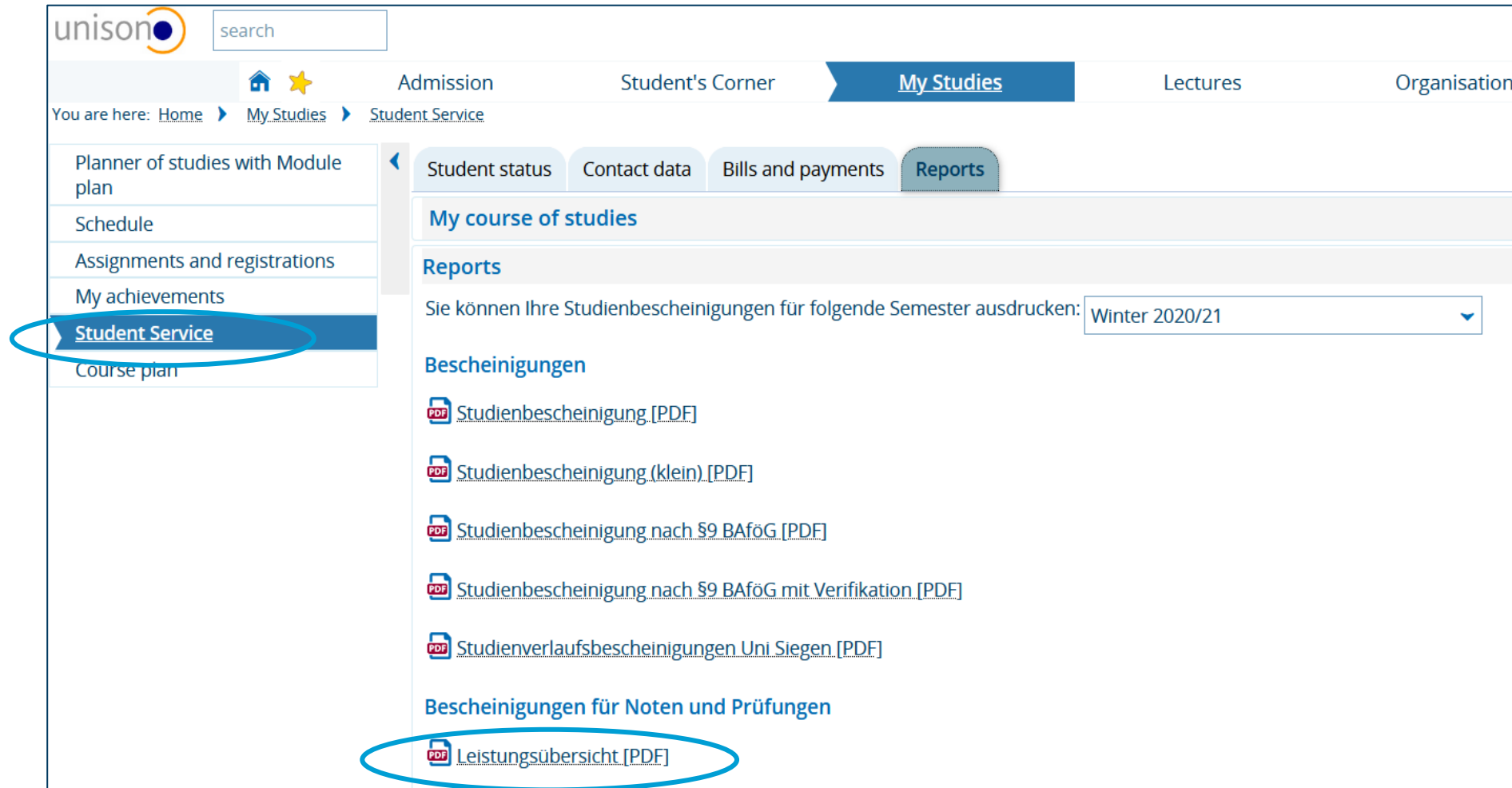
ZU = Zugelassen (accepted)

WL = Warteliste (waiting list)

AB = Abgelehnt (rejected; course will be deleted automatically)

Useful Documents

Leistungsübersicht – (List of achievements) credits & grades



The screenshot displays the unison student portal. At the top, there is a search bar and navigation tabs: Admission, Student's Corner, My Studies (active), Lectures, and Organisation. Below the tabs, a breadcrumb trail reads: You are here: Home > My Studies > Student Service. A left sidebar contains links: Planner of studies with Module plan, Schedule, Assignments and registrations, My achievements, Student Service (highlighted with a blue circle), and Course plan. The main content area is titled 'My course of studies' and features a 'Reports' tab. Under this tab, it states: 'Sie können Ihre Studienbescheinigungen für folgende Semester ausdrucken: Winter 2020/21'. A list of PDF links follows: Studienbescheinigung [PDF], Studienbescheinigung (klein) [PDF], Studienbescheinigung nach §9 BAföG [PDF], Studienbescheinigung nach §9 BAföG mit Verifikation [PDF], and Studienverlaufsbescheinigungen Uni Siegen [PDF]. Below this, a section titled 'Bescheinigungen für Noten und Prüfungen' contains a link to Leistungsübersicht [PDF], which is also highlighted with a blue circle.

Certificate of study



The screenshot shows the unison student portal. At the top left is the unison logo and a search bar. On the right, there are icons for user profile, notifications (30), and a share icon. Below this is a navigation bar with tabs: Admission, Student's Corner, **My Studies** (circled in orange with a '1' above it), Studies Programs offered, Organisation, User information, and Bookmarks. A dropdown menu for 'My Studies' is open, showing options: Planner Of Studies with module plan, Schedule, Show my enrollments, My achievements, **Student Service** (circled in orange with a '2' above it), and My course plan. Below the navigation bar is a 'Startseite' button and a layout selector set to 'One Column'. The main content area is titled 'News-Feed Uni Siegen' and contains four news items, each with a document icon, a headline, a timestamp, and a brief description. At the bottom right of the news feed, there are icons for window management and a help icon.

unison search

Admission Student's Corner **My Studies** Studies Programs offered Organisation User information ? Bookmarks

Startseite +

Layout One Column

News-Feed Uni Siegen

Medizin neu denken: Neuer Studiengang Humanmedizin
Message from 14.03.2018 at 13:42 o'clock
Universitäten Bonn und Siegen sowie Siegener Klinik-Verbund schließen Kooperationsvertrag. Studiengang startet zum Wintersemester 2018/19.

Auszeichnung für Siegener Chemie-Professor
Message from 14.03.2018 at 08:29 o'clock
Prof. Dr. Carsten Engelhard aus dem Department Chemie und Biologie der Universität Siegen ist mit dem Mattauch-Herzog Förderpreis der Deutschen Gesellschaft für Massenspektrometrie ausgezeichnet worden.

Delegierte benötigen viele Visitenkarten
Message from 12.03.2018 at 14:49 o'clock
18 Studierende der Universität Siegen nehmen Ende März an der UN-Simulation in New York teil und vertreten die Bundesrepublik Somalia.

Gebärdensprache neu gedacht
Message from 12.03.2018 at 13:37 o'clock

Personalize your startpage My tabs Reset Personal settings

Certificate of study



The screenshot displays the unison student portal. At the top, there is a search bar and navigation tabs for Admission, Student's Corner, My Studies (active), Lectures, and Organisation. Below the tabs, a breadcrumb trail shows 'You are here: Home > My Studies > Student Service'. A left-hand menu lists various options, with 'Student Service' highlighted by a blue circle. The main content area is titled 'My course of studies' and contains a 'Reports' tab. Under 'Reports', a dropdown menu shows 'Winter 2020/21'. Below this, a section titled 'Bescheinigungen' lists several PDF links, with the first one, 'Studienbescheinigung [PDF]', circled in blue. Other links include 'Studienbescheinigung (klein) [PDF]', 'Studienbescheinigung nach §9 BAföG [PDF]', 'Studienbescheinigung nach §9 BAföG mit Verifikation [PDF]', 'Studienverlaufsbescheinigungen Uni Siegen [PDF]', 'Bescheinigungen für Noten und Prüfungen', and 'Leistungsübersicht [PDF]'.

unison search

Admission Student's Corner **My Studies** Lectures Organisation

You are here: Home > My Studies > Student Service

Planner of studies with Module plan
Schedule
Assignments and registrations
My achievements
Student Service
Course plan

Student status Contact data Bills and payments **Reports**

My course of studies

Reports

Sie können Ihre Studienbescheinigungen für folgende Semester ausdrucken: Winter 2020/21

Bescheinigungen

Studienbescheinigung [PDF]

Studienbescheinigung (klein) [PDF]

Studienbescheinigung nach §9 BAföG [PDF]

Studienbescheinigung nach §9 BAföG mit Verifikation [PDF]

Studienverlaufsbescheinigungen Uni Siegen [PDF]

Bescheinigungen für Noten und Prüfungen

Leistungsübersicht [PDF]

You are not alone!



- Please visit the ESE of your faculty!



- If you have questions, please contact your faculty/ the student representatives of your course of studies.
- Information can be found here
<https://www.uni-siegen.de/zsb/anfaenger/studienstart.html.en?lang=en>
→ Information on your student email account, information on pre-courses, information on ESE, unisono video tutorial

Moodle

What is moodle?

- Online learning platform
- Log into your digital classroom
- Organization of courses
- Syllabus and important documents to prepare (literature, obtaining credit points...) and to learn (transcripts, etc.)
- Options for examinations (upload assignments, take tests...)
- Communication with other students
- Possibility to ask questions



Overview moodle and Unisono

Why are there two different, yet important platforms?



- Choose courses and register/ apply
- Schedule and organizational matters
- Login with matriculation number 

You can only participate in courses if you register for them via Unisono before the semester starts!



- Platform on which the content of the respective courses is published
- Find courses you have been accepted in
- Learning & Course management
- Login with g-number 

Admissions do NOT happen via moodle!

Moodle

 Alle Kurse Hilfestellung ▾ English (en) ▾ Log in

Uni Siegen - E-Learning (Moodle)

Welcome to moodle

The Zentrum für Informations- und Medientechnologie (ZIMT) at the University of Siegen offers the possibility to support courses web-based with the learning management system Moodle, i.e. virtual course rooms can be used to accompany classroom teaching.

First steps as a teacher

*In order to create courses in **moodle**, you need to apply for your creator rights via the link [Nutzerkontenverwaltung](#).
In the block "Information" on the right you may find the manual "Short introduction for teachers" with instructions on how to create your first courses.*

As course creator you will be registered as participant in the course "Moodle Portal für Lehrende" (i.e. "moodle portal for teachers"). There you will find e.g. current information, manuals, FAQs about Moodle.

Access to moodle as a student

*First time in moodle? In order to use the moodle learning platform at the University of Siegen among other services, every student is required to activate his/her academic e-mail adress and his/her personal user account (ZIMT-account) respectively. Please refer to www.zimt.uni-siegen.de/zielgruppen/studienanfänger/.
(Please note: The access data for the ZIMT account do not apply for access to the information system unisono!)
On the right in the "Information" block you will find the PDF "Short introduction for students" with first steps in Moodle.*

 Nutzungsbedingungen und Datenschutzerklärung

 Barrierefreiheitserklärung



Course categories

- Fakultät I
- Fakultät II
- Fakultät III
- Fakultät IV
- Fakultät V
- Zentrale Organe, Gremien ...
- Zentrale Universitätsverwaltung
- Zentrale Wissenschaftliche Einrichtungen
- Zentrum für Lehrerbildung und Bildungsforschung (ZLB)
- Serviceeinrichtungen
- Sonstige hochschulinterne und -nahe Einrichtungen
- Semesterapparate
- All courses ...

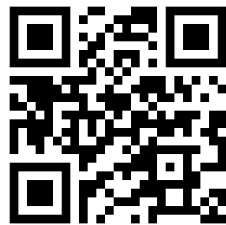
Latest announcements

25 July, 07:14
Jörg Sprügel
Warungsarbeiten (29.7.2024)

10 June, 15:59
Jörg Sprügel
Wartungsarbeiten (12. 6. 2024)

Older topics ...

Informationen



<https://moodle.uni-siegen.de/>



Log in

[Lost password?](#)

Is this your first time here?

Der Zugriff auf moodle ist für alle Hochschulangehörigen möglich. Nutzen Sie als Anmeldenamen Ihre Nutzerkennung ohne @uni-siegen.de und das dazugehörige Kennwort.

Möchten Sie Kurse anbieten, können Sie diese Funktion in der Nutzerkontenverwaltung freischalten.

Detaillierte Anleitungen

- für Studierende
- für Lehrende

Weitere Informationen

finden Sie im Portal Digitale Lehre

English (en) ▾ Cookies notice

Find your courses and log in

The screenshot displays the Moodle interface. At the top, the navigation bar includes 'Dashboard', 'My courses', 'Alle Kurse', and 'Hilfestellung'. The 'My courses' tab is highlighted with an orange circle. Below the navigation bar, the user is greeted with 'Hi, Luca!' and 'Course overview'. A search bar is visible with the text 'Search courses' and a magnifying glass icon, which is also circled in orange. Two orange arrows point from the 'My courses' tab to the search bar. The main content area shows a list of courses, including 'Second Language Acquisition (Group 4, Sing Summer ...)', 'Classroom Language Skills 2024', and 'Semantics (Group 1) Sing Summer 2024'. A sidebar on the left lists various faculties and university departments.



- Once the semester starts you'll find your courses on moodle.
- Lecturers will usually give you a password in the first class and tell you the name of the course on moodle.
- If there are several search results take the most recent one.

Find your courses and log in



A screenshot of the Moodle Uni Siegen E-Learning interface. The top navigation bar is blue with the Moodle logo, "Dashboard", "My courses", "Alle Kurse", and "Hilfestellung" with a dropdown arrow. On the right of the bar are notification and user icons. The main content area is white and titled "Courses" and "Uni Siegen - E-Learning (Moodle)". It features a search bar with "Fakultät I" entered and a "Search courses" button with a magnifying glass icon. Below the search bar is a list of courses, each preceded by a right-pointing arrow. A blue bracket on the left groups the first five items: "Fakultät I", "Fakultät II", "Fakultät III", "Fakultät IV", and "Fakultät V". The full list includes: "Fakultät I", "Fakultät II", "Fakultät III", "Fakultät IV", "Fakultät V", "Zentrale Organe, Gremien ...", "Zentrale Universitätsverwaltung", "Zentrale Wissenschaftliche Einrichtungen", "Zentrum für Lehrerbildung und Bildungsforschung (ZLB)", "Serviceeinrichtungen", "Sonstige hochschulinterne und -nahe Einrichtungen", and "Semesterapparate". An "Expand all" link is located on the right side of the list.

Alternatively you can also find your courses by searching in the list of courses.

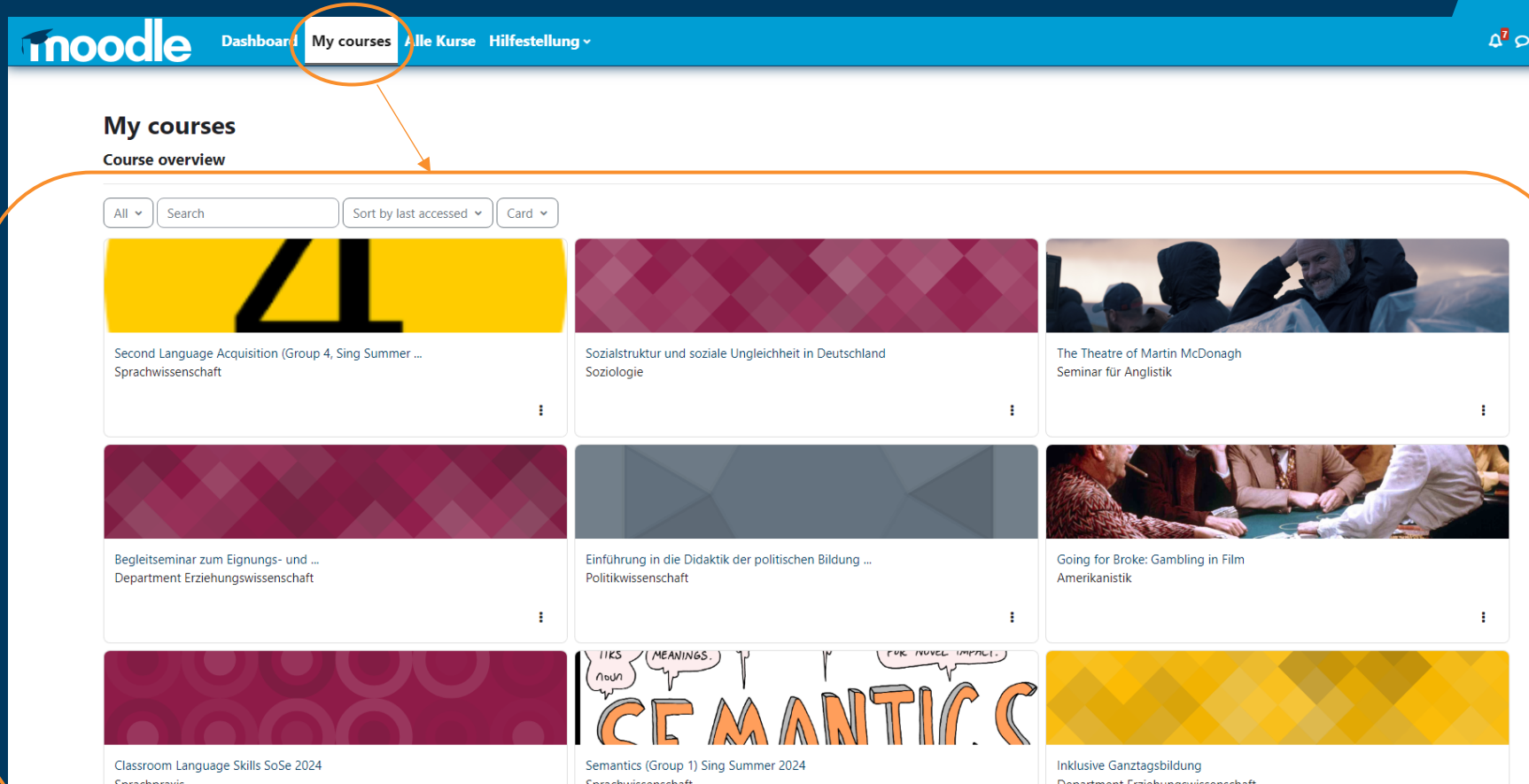
Course Organization

- Once you are logged into the course you'll get an overview.
- Here you'll find the syllabus, important information and documents.
- This may look different, depending on your lecturer.



The image displays two screenshots of Moodle course pages side-by-side, illustrating different organizational styles. Both screenshots show the Moodle interface with a blue header bar containing the Moodle logo and navigation links: "Dashboard", "My courses", "Alle Kurse", and "Hilfestellung". The left screenshot shows a course titled "Sozialstruktur und soziale Ungleichheit in Deutschland" under the path "Fakultät I / Seminar für Sozialwissenschaften / Soziologie". It features a left sidebar with a "General" section containing "Ankündigungen" and a "Programm" section listing "Vorlesung Sozialstruktur - ...". The main content area has a "General" section with "Ankündigungen" and a "Programm" section with "Vorlesung Sozialstruktur - Übersicht". The right screenshot shows a course titled "Second Language Acquisition (Group 4, Sing Summer 2024)" under the path "Fakultät I / Seminar für Anglistik / Sprachwissenschaft". It features a left sidebar with a "General information" section containing "Announcements, news and...", "Frequently asked questions...", "Organisational matters", "Group project", "Introduction & Orientation", "Laying the foundations I", and "Laying the foundations II". The main content area has a "General information" section with "Announcements, news and important information" and "Frequently asked questions (FAQs)".

Course Overview



The screenshot shows the Moodle user interface. At the top, the navigation bar includes the Moodle logo, a 'Dashboard' link, and a 'My courses' link which is circled in orange. To the right of 'My courses' are links for 'Alle Kurse' and 'Hilfestellung'. In the top right corner, there are notification and profile icons. Below the navigation bar, the 'My courses' section is titled 'Course overview'. It features a filter bar with an 'All' dropdown, a search input field, a 'Sort by last accessed' dropdown, and a 'Card' view selector. The main content area displays a grid of course cards. Each card has a header image, a title, and a subtitle. The courses shown are: 'Second Language Acquisition (Group 4, Sing Summer ... Sprachwissenschaft)', 'Sozialstruktur und soziale Ungleichheit in Deutschland Soziologie', 'The Theatre of Martin McDonagh Seminar für Anglistik', 'Begleitseminar zum Eignungs- und ... Department Erziehungswissenschaft', 'Einführung in die Didaktik der politischen Bildung ... Politikwissenschaft', 'Going for Broke: Gambling in Film Amerikanistik', 'Classroom Language Skills SoSe 2024 Sprachwiss...', 'Semantics (Group 1) Sing Summer 2024 Sprachwissenschaft', and 'Inklusive Ganztagsbildung Department Erziehungswissenschaft'. An orange arrow points from the 'My courses' link in the navigation bar to the 'My courses' section header.

moodle Dashboard **My courses** Alle Kurse Hilfestellung

My courses
Course overview

All Search Sort by last accessed Card

Second Language Acquisition (Group 4, Sing Summer ...
Sprachwissenschaft

Sozialstruktur und soziale Ungleichheit in Deutschland
Soziologie

The Theatre of Martin McDonagh
Seminar für Anglistik

Begleitseminar zum Eignungs- und ...
Department Erziehungswissenschaft

Einführung in die Didaktik der politischen Bildung ...
Politikwissenschaft

Going for Broke: Gambling in Film
Amerikanistik

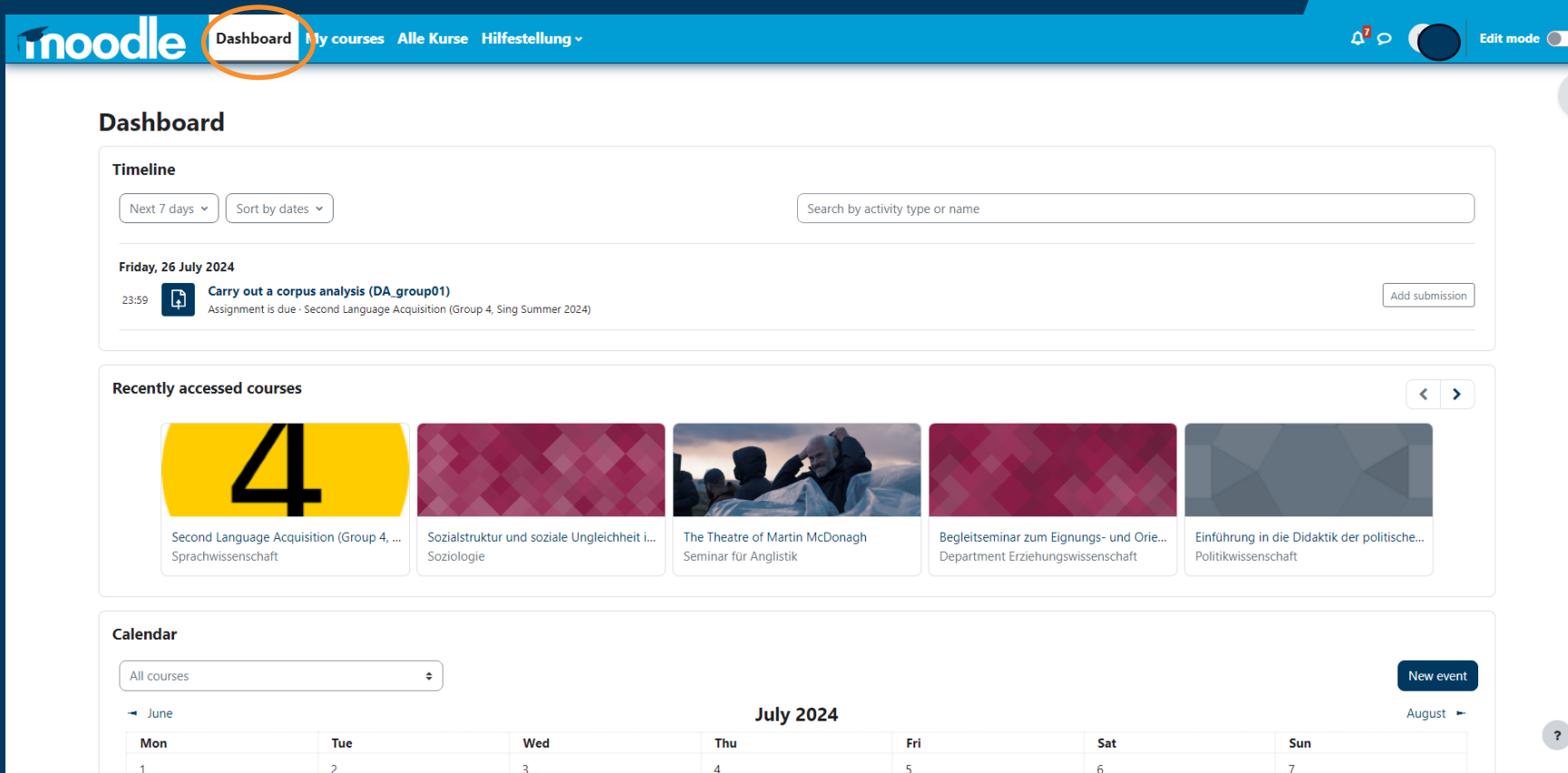
Classroom Language Skills SoSe 2024
Sprachwiss...

Semantics (Group 1) Sing Summer 2024
Sprachwissenschaft

Inklusive Ganztagsbildung
Department Erziehungswissenschaft

If you click on „My courses“ you can find an overview of all your courses

Dashboard



To see an overview of your recently accessed courses and a calendar of work you have to hand in, click “Dashboard”.

Personal Profile

The image shows two screenshots of the Moodle LMS interface. The left screenshot displays the 'My courses' page with a course overview grid. The right screenshot shows the user's profile page for 'Luca Sahm'. In the top navigation bar of the right screenshot, the 'Profile' link is circled in orange. An orange arrow points from this link to the 'Edit profile' link, which is also circled in orange in the right-hand sidebar of the profile page.

My courses
Course overview

All Search Sort by last accessed Card

Second Language Acquisition (Group 4, Sing Summer ... Sprachwissenschaft)

Sozialstruktur und soziale Ungleichheit in D Soziologie

Begleitseminar zum Eignungs- und ... Department Erziehungswissenschaft

Einführung in die Didaktik der politischen Bi Politikwissenschaft

Classroom Language Skills SoSe 2024 Sprachwissenschaft

Semantics (Group 1) Sing Summer 2024 Sprachwissenschaft

moodle Dashboard My courses Alle Kurse Hilfestellung

Profile Grades Calendar

moodle Dashboard My courses Alle Kurse Hilfestellung Edit mode

Profile Luca Sahm Message

User details

Email address .de (Visible to other course participants)

Timezone Europe/Berlin

Course details

Course profiles

Begleitseminar zum Eignungs- und Orientierungspraktikum (Claudi)

Classroom Language Skills SoSe 2024

Einführung in das ökonomische Denken II - SoSe 2023

Einführung in das ökonomische Denken I Wintersemester 2022/23

Einführung in die Didaktik der politischen Bildung SoSe 2024

Einführung in die Pädagogische Psychologie_WiSe 23/24

Einführung in die Politikwissenschaft (Lehrämter)

Going for Broke: Gambling in Film

History of English Drama I

Inklusive Ganztagsbildung

Introduction to Linguistics WS 22/23 (Reimers)

Kämpfe um Asyl in Europa. Zur Rolle von Nichtregierungsorganisationen (NGO).

Second Language Acquisition (Group 4, Sing Summer 2024)

Miscellaneous

Blog entries

My certificates

Forum posts

Forum discussions

Reports

Browser sessions

Grades overview

Grades

Mobile app

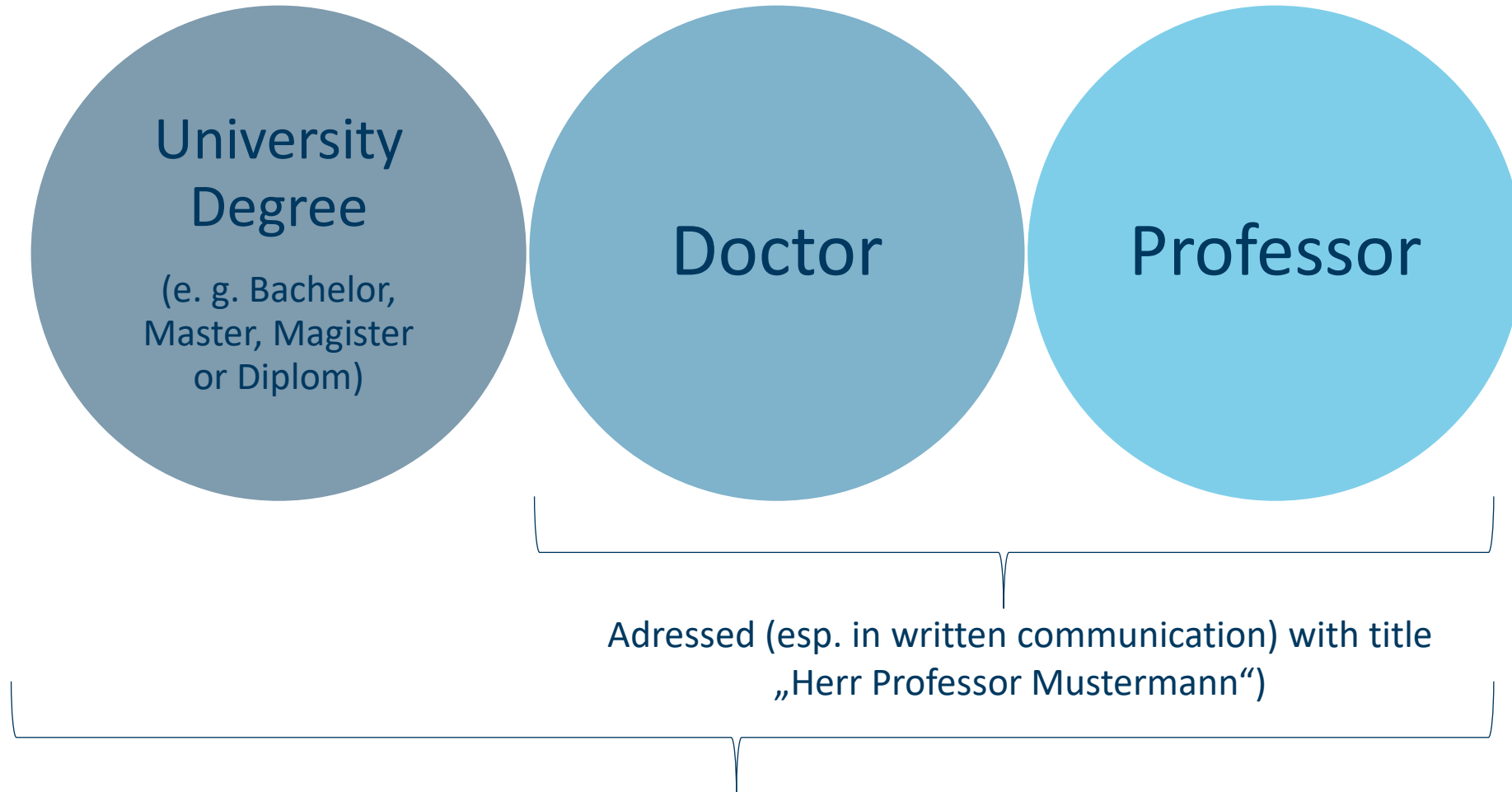
This site has mobile app access enabled.
Download the mobile app.

Reset page to default

?

You can complete your personal profile so lecturers and students can get to know you. This is not mandatory.

„Dozent“ (Lecturer) = „teacher“ at the Uni



How to communicate with lecturers?

Important:

Report when you have questions or problems!

Most lecturers have office hours. Information on them can be found on the lecturer's homepage.



Keep in mind:

- Usually, docents **do not** work on weekends or late at night.
- It is very likely that lecturers do not answer immediately, please leave enough time and do not contact them more often.
- Always be **polite!**
- **Lecturers are not responsible for your studies.**

How to communicate with lecturers?

Email to lecturers

- **Polite address.**

„Sehr geehrte*r Frau/ Herr Professor*in ...“

- **Be concise.**

Explain briefly but politely what your concern is and how he / she may help you.

- **Specify information on you.**

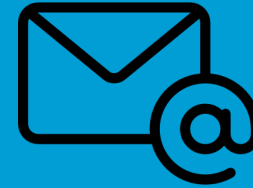
Matriculation number, which course at what day and what time, which semester, what do you study.

- **Use a polite conclusion such as:**

„Vielen Dank im Voraus für Ihre Antwort“

Mit freundlichen Grüßen,

your name



Always talk to lecturers formally; in German use the word „**Sie**“ unless they offer you „Du“ (which basically never happens.)

How to write mails in Germany

Subject: Inquiry Regarding [Topic or Course Name]

Dear Professor [Last Name],

My name is [Your Name], and I am a Master's student in [Department] at [University Name]. I am writing to inquire about the seminar "[Seminar Name]" that will be offered next semester. Could you please let me know what prerequisites are required for participation and if there are still available spots?

Thank you in advance for your response, and I look forward to hearing from you.

Kind regards,

Your Full Name (First Name + Family Name)

Student ID number ("Matrikelnummer")

Master's Student in [Department]

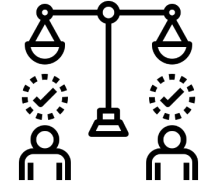
[University Name]



Important values and behaviour

Be honest towards yourself, to your fellow students and to your docents. In Germany, honesty is very important. Admit when you have made a mistake.

Honesty and Fairness



Presence/ Independence/ Self-motivation

You chose to study – so please regularly attend and participate. This is the only way to go ahead. Ask your fellow students for help. If there are any problems report them, e.g. ask docents or us, the staff of ISA.

Please be on time for your lectures/ seminars. If you do arrive late enter quietly and sit down.

Punctuality



Respect and tolerance

Respect values, opinions and abilities of others.

Copying, scanning and printing

- Libraries
 - Modern scanners (free of charge)
 - Printing: Free if you bring your own paper - Copy: no longer possible!
- Copy shops in Siegen/ Siegen-Weidenau
- Book Shop Mankelmuth (on campus AR)



ZoomX

- ZoomX is the suite the university uses for online meetings, file sharing, and more.
- You can find the webclient as well as installation instructions here: [ZoomX | Universität Siegen](#)



Library – Library Card

- Different departments at different campuses
- Information: <https://www.ub.uni-siegen.de/index.php?id=1&L=1>

Requesting the library card (included in your USiCard)

- Fill in and sign form: **Formular für Studierende der Universität Siegen**
- Send form, copy of your passport and confirmation of studies via email to: benutzung@ub.uni-siegen.de.
- Or go to main library at Adolf-Reichwein-Campus.
- You'll be contacted by email as soon as the card is ready and can be picked up (Campus Adolf Reichwein) → please bring your passport



eduVPN

The university's own VPN offers the possibility to connect from a foreign network (e.g. from home) to the network of the University of Siegen in a safe way.

Why is it important?

Access to licensed databases and electronic journals with full texts of the University Library, all while being secure.



Manuals for each software



Library – E-Resources



- With the VPN client you can connect to the university network from outside.
- Information regarding download of the VPN client:
https://www.zimt.uni-siegen.de/dienste/netzwerk/vpn/software_anleitungen.html.en?lang=en



If the VPN is activated you have access to all e-resources of the library of the University of Siegen.

Library - Training



- Orientation in the library is not very easy.
- You should definitely take a training course.
- Training offers and dates: <https://www.ub.uni-siegen.de/index.php?id=schulungen&L=1>
- **Tutorials:** https://www.ub.uni-siegen.de/index.php?id=750&L=%24%7B_hash_%7Dc2622

How can I improve my German?

Try to talk
to many
people
and make
friends

Join a
tandem
/buddy
program

Register for
German
courses at
the
Language
Centre

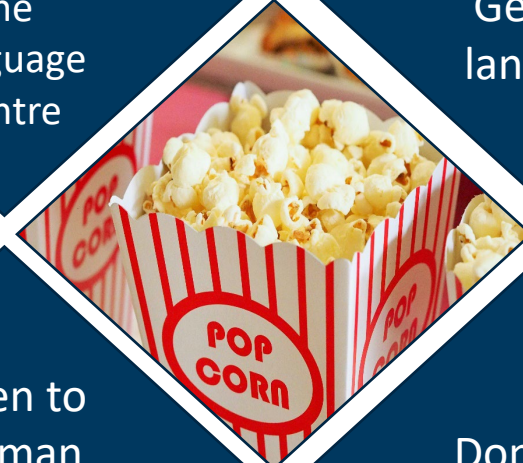
Watch
movies
German
language

Find
hobbies
where you
get in
touch with
people

Read
German
books,
magazines,
newspaper
s

Listen to
German
radio/
songs

Don't give
up!



Where do I find help?



- **Docents** (regarding the course)
- **Fellow students**
- **Study consultation** (for the organisation of your studies and questions, usually at every faculty)
<http://www.uni-siegen.de/zsb/studierende/fachstudienberatung.html?m=e>
- **Student Representatives (Fachschaften)** (students that invest in your field of study)
<https://www.asta.uni-siegen.de/index.php/studis/fachschaften/>

Where do I find help?



- **General Student Council (AStA)** (elected student representatives at Uni Siegen)
<https://www.asta.uni-siegen.de/>
- **Department International Student Affairs (ISA)**
<http://www.uni-siegen.de/isa/ansprechpartner/?lang=de>
- **Department STARTING**
<https://www.uni-siegen.de/starting/>
- **Psychological counselling**
<http://www.uni-siegen.de/zsb/psychologische/>

Please contact us if you have any questions or problems!

Thank you!

Have a great start!!

Follow us



on Instagram



Quellen der verwendeten Bilder:
<https://suedwestfalen.portal.pixelboxx.com> - www.pexels.com - <https://pixabay.com> - www.uni-siegen.de