

Application for support from the Family Emergency Assistance Fund

The attempt to combine studies and family often leads to considerable stress for many students. The University of Siegen's Emergency Family Assistance Fund is intended to help prevent students having family responsibility from dropping out of university when they are in temporary financial emergency situations by giving them a one-time payment.

1. Details of the applicant

Last name, first name	
Date of birth	
Nationality, residence permit if applicable	
Matriculation number	
Address	
Telephone number	
E-Mail	

2. Details of the study program

Faculty	
Degree program	
Number of semesters when applying	

3. Information on family situation

Marital status			
Housing situation	<input type="checkbox"/> in own flat <input type="checkbox"/> without partner <input type="checkbox"/> with partner <input type="checkbox"/> with parents <input type="checkbox"/> in shared flat/student residence		
Children/ Relative to be cared for	Child/ relative to be cared for	Another child/ other relative	Another child
Last name, first name			
Date of birth			
Attached evidence	<input type="checkbox"/> Copy of birth certificate <input type="checkbox"/> maternity passport resp. certificate of pregnancy <input type="checkbox"/> Medical certificate of need for care	<input type="checkbox"/> Copy of birth certificate <input type="checkbox"/> maternity passport resp. certificate of pregnancy <input type="checkbox"/> Medical certificate of need for care	<input type="checkbox"/> Copy of birth certificate <input type="checkbox"/> maternity passport resp. certificate of pregnancy

4. Information on the care situation

Childcare situation (incl. scope of care, persons involved, scope of external care) or care situation (incl. responsibility, scope of care, persons involved, care by service providers):

- ☐ Care within the family/partnership
- ☐ Single parent or sole carer
- ☐ with (family) support
- ☐ without (family) support
- ☐ External care or care provided by a service provider, with ____h hourly rate
- ☐ Additional information/other:

5. Information on financial situation

(incl. information on all income, also of the partner, all other financial support)

Income	Amount of income	Expenses	Amount of expenses
<input type="checkbox"/> Net income of all members of the household		<input type="checkbox"/> Rent/deduction	
<input type="checkbox"/> BAföG		<input type="checkbox"/> Incidental costs	
<input type="checkbox"/> BAföG Childcare supplement		<input type="checkbox"/> Insurance	
<input type="checkbox"/> Second job		<input type="checkbox"/> Care costs	
<input type="checkbox"/> Alimony		<input type="checkbox"/> Other living expenses (food, drugstore supplies, pharmacy, clothing, etc.) for the whole family	
<input type="checkbox"/> Rentals		<input type="checkbox"/> Semester fee	
<input type="checkbox"/> Support from relatives		<input type="checkbox"/> Other	
<input type="checkbox"/> Child benefit			
<input type="checkbox"/> Child subsidy			
<input type="checkbox"/> Maternity allowance			
<input type="checkbox"/> Parental allowance			
<input type="checkbox"/> Scholarships			
<input type="checkbox"/> Blocked account			
<input type="checkbox"/> Citizen's benefit			
<input type="checkbox"/> Housing allowance			
<input type="checkbox"/> Other			

6. Description of hardship and use of funding

7. Current study situation and plans for further studies

Study details:

- ☐ I will continue my studies in the next semester.
- ☐ I am currently on a semester off.
- ☐ I expect to complete my degree programme within the standard period of study.
- ☐ Other

8. Amount of funding required

I request funding in the amount of: _____ € (max. € 700.00)

Note: Please be aware when stating this information, the Emergency Fund aims to support as many affected persons as possible.

9. Data protection declaration for the Family Emergency Fund application

In accordance with Article 13 of the EU General Data Protection Regulation (GDPR), we hereby inform you about the processing of your personal data in connection with the application. In addition to the following description, the general data protection declaration for the website of the University of Siegen applies.

1. Name and contact details of the application service provider at the university

Family Service Office
Equal Opportunities Office of the University of Siegen
E-Mail: familienservice.gleichstellung@uni-siegen.de
Phone: 0271 – 740 2702
Universität Siegen
Adolf-Reichwein-Str. 2
57076 Siegen

The University of Siegen is responsible for the website (see general [Datenschutzerklärung für das Webangebot](#) / general website privacy policy).

2. Personal data processed / categories of personal data processed

The following data will be collected with the application and processed for the purposes and on the legal basis indicated in point 3:

- | | |
|------------------------------------------------------|---------------------------------------------------------------------------------------------|
| a) Surname | m) Surname of the child/
relative to be cared for |
| b) First name | n) First name of the child/
relative to be cared for |
| c) Registration number | o) Date of birth of the child/
relative to be cared for |
| d) Address | p) proof: birth
certificate/mother's
passport/medical certificate of
need for care |
| e) Telephone number | q) Details of care situation
(child) |
| f) E-Mail-Address | r) Details of care situation
(relative to be cared for) |
| g) Faculty | s) Information on income and
expenses |
| h) Degree programme | t) Information on emergency
situation and use of emergency
fund |
| i) Number of semesters at
the time of application | u) Information on study
situation and planning |
| j) Marital status | v) Information on the amount of
financial |
| k) Housing situation | |

3. Purpose of data processing

We process your data on the basis of your application for the Family Emergency Assistance Fund and the evaluation of the Family Emergency Assistance Fund

4. Legal Basis

The collection of application data is based on your consent in accordance with Art. 6 par. 1 lit. b GDPR. This means that we process your data for the fulfilment of a contract. However, we need your consent for evaluation purposes. Here Art. 6 para. 1 lit. a GDPR is the legal basis.

5. Recipients of your personal data

Your personal data processed by the University of Siegen within the framework of your application for the Family Emergency Fund will not be passed on to third parties, with the exception of the data processing described below.

6. Retention period of your personal data

Your data, which we collect as part of your application for the Family Emergency Fund and for the purpose of the associated evaluation, will be deleted after 5 years.

7. Data subjects' rights under the GDPR

As a data subject, you can exercise your rights under the GDPR at any time. These rights are described in the general privacy policy of the website. However, please note that your rights as a data subject may be limited depending on the legal basis.

8. consent to the processing of personal data

I agree to be contacted by the Family Service Office for evaluation purposes. My contact details will be kept for 5 years for this purpose.

☐ yes

☐ no

Date

Signature

10. Confirmation

I hereby certify that all information provided is complete and true.

Date

Signature