

Schedule

	Monday, 21.03.2022	Tuesday, 22.03.2022	Wednesday, 23.03.2022	Thursday, 24.03.2022
morning	10 a.m. Welcome, get to know each other & first steps	10 a.m. Studying in Siegen – what do you need to know?	10 a.m. Introduction to leisure time activities	11:30 a.m. Digital visit of the library
afternoon				2 p.m. Meet & Greet
evening		6 p.m. Meet students of ESN	7 p.m. Movie night	7.30 International Stammtisch

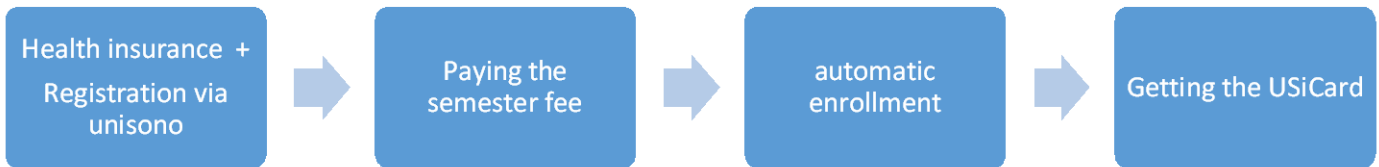
First steps



The first administrative steps

- Searching for accommodation
- Taking out health insurance
- Enrollment at the University of Siegen
- Registration of the apartment address with the city (city hall)
- Opening a bank account
- Application for a residence permit





- If you have not yet had an address in Germany, the USiCard has not yet been sent to you.
- Please then inform the department STARTING of your new address (registration@zv.uni-siegen.de) so that you can receive the USiCard by mail.



State Health Insurance



Degree students

Private Health Insurance



Participants of the DSH-Course
and students over 30 years old

- Everyone **MUST** have health insurance.
- You can choose your insurance company by yourself.
- Especially if you go for private health insurance: please check if everything important is covered! (Please note: pregnancy for example is often not covered)
- If you have any questions feel free to turn to us

Info:

<https://www.daad.de/deutschland/in-deutschland/regeln/de/8839-krankenversicherung-organisieren/>

<http://www.verivox.de/gesetzliche-krankenversicherung/>

Liability Insurance and Contents Insurance

- If you hurt someone or break something it can become very expensive in Germany:
- This is why liability insurance is advisable.
- Costs just a few euros per month.
- You can arrange to have one for example at an insurance company or at a bank.



Liability Insurance and Contents Insurance

Liability Insurance

e.g. if you

- Hurt someone
- Damage something
- Lose your keys (included only with some insurance policies)

Contents Insurance

Is valid with the apartment, e.g.

- Fire
 - Damage by water
 - Burglary
- For some rental agreements, contents insurance is required

find insurance policies here:

https://www.check24.de/privathaftpflicht/lp/vergleichen/a/?wpset=google_phv_brand_01&qclid=EAAlQobChMIruaL9fTw2QIV0cmyCh29dwiLEAAYASAAEglo8vD_BwE

Bank accounts



<https://finanzen.check24.de/konto-kredit/girokonto/girokonto-vergleiche/>

Normally bank accounts are free for students.



➤ www.studentenwerk.uni-siegen.de/wohnraumportal

➤ www.wg-gesucht.de

➤ www.ebay-kleinanzeigen.de

➤ <https://www.uni-siegen.de/incoming/siegen/accommodation/index.html.en?lang=en>



About your stay in Germany



Registration &
Visa/
Residence Permit



Registration in Siegen

- Within 2 weeks of your arrival, you have to register your new address at the responsible Local City Office (Rathaus/ Bürgerbüro)
- Please bring the following:
 - ✓ Passport
 - ✓ „Wohnungsgeberbestätigung“
(form that has to be filled in by your landlord)

? <https://www.siegen.de/fileadmin/cms/olsformulare/WohnungsgeberbestaetigungEinzugInclSpeichern.pdf>

Please refer to the information [in this document](#) regarding the current situation.



„Wohnungsgeberbestätigung“ example

EINZUG

Wohnungsgeberbestätigung zur Vorlage bei der Meldebehörde (§ 19 Bundesmeldegesetz (BMG))

Auszug aus §19 Abs. 1 Satz 1 und 2 BMG Mitwirkung des Wohnungsgebers

(1) Der Wohnungsgeber ist verpflichtet, bei der An- oder Abmeldung mitzuwirken. Hierzu hat der Wohnungszuwer oder eine von ihm beauftragte Person der meldepflichtigen Person den Einzug oder Auszug schriftlich oder elektronisch innerhalb der in §17 Absatz 1 oder 2 genannten Fristen (2 Wochen) zu bestätigen.

Angaben zum Wohnungsgeber:	
Familienname / Vorname oder Bezeichnung bei einer juristischen Person:	_____
Straße / Hausnummer / Adressierungszusätze:	_____
PLZ / Ort:	_____
Telefonnummer: (Angabe freiwillig)	_____

- Der Wohnungsgeber ist gleichzeitig Eigentümer der Wohnung - oder -
 Der Wohnungsgeber ist nicht Eigentümer der Wohnung. Der Name und die Anschrift des Eigentümers lauten:
Familienname/Vorname oder
Bezeichnung bei einer juristischen Person: _____
Straße / Hausnummer /
Adressierungszusätze: _____
PLZ / Ort: _____

Anschrift der Wohnung in die eingezogen wird:	
Straße / Hausnummer:	_____
Zusatzangaben (z.B. Stockwerks- oder Wohnungsnummer):	_____
PLZ / Ort:	_____

In die oben genannte Wohnung ist/sind am _____ folgende Person/en eingezogen:
Datum Einzug

Familienname: _____ Vorname: _____
Familienname: _____ Vorname: _____
Familienname: _____ Vorname: _____
Familienname: _____ Vorname: _____

ATTENTION:

For registration an appointment must be made in advance.

<https://www.terminland.de/stadtsiegen/>

At the moment you might not get an appointment within 14 days. That's OK– everyone knows about the current problems




Refund AStA/Welcome money



Hol` dir dein SEMESTERTICKET zurück! *JETZT 1. WOHNSITZ IN SIEGEN ANMELDEN!

Universitätsstadt Siegen

*Melde deinen 1. Wohnsitz in Siegen an und die 89,60 € gehen zurück auf dein Konto.



Schon angemeldet?

Für die Anmeldung des Hauptwohnsitzes erstattet dir die Universitätsstadt Siegen als Willkommensgeld einmalig die Kosten für das Semesterticket, **z. Zt. 89,60 Euro!**

Du legst einfach die Anmeldebestätigung sowie deinen Studentenausweis dem AStA der Universität Siegen vor und erhältst dort einen Verrechnungsscheck zur Auszahlung bei einer Bank oder Sparkasse.

Weitere Informationen erhältst du beim AStA der Universität, Tel. 0271/740-4600 oder im Internet unter www.asta.uni-siegen.de und unter www.siegen.de.

Übrigens ist es für dein BAföG, Kindergeld und die Steuern deiner Eltern egal, wo du gemeldet bist. Also hol dir das Geld für dein Semesterticket zurück!

Herausgeber: AStA der Universität Siegen

<https://www.asta.uni-siegen.de/index.php/2014/08/25/jetzt-erstwohnsitz-anmelden/>

This applies to students who are **not** an EU- or EEA-citizen (European Union or European Economic Area):

- You have to apply for a residence permit.
 - Please ask for an appointment at the Foreigners' Registration Office (Ausländerbehörde) before your visa expires.

- Please remember to ask for an extension in time.

- According to the Foreigners' Registration Office, your studies have to be completed within a specific time frame (usually standard period of study +50%)
 - Bachelor: 6 Semester + 3 Semester -> 9 Semester
 - Master: 4 or 5 Semester + 2 Semester ->Semester
- This means: **20 credit points per semester!**
- If your studies happen to take longer let the Foreigners' Registration Office know ahead of time so problems can be avoided!
- If you want to **change your course of studies**, you are only allowed to do so during the **1st-3rd semester**. In any case, you should talk to the Foreigners' Registration Office before!!

- You can get the extension as well as further information at the **Foreigners' Registration Office.**

Tips:

- Please always stay polite and honest!!
- If you face any problems, feel free to contact us (ISA) -> we'll do our very best to help you!
- If you get a letter from the Foreigners' Registration Office (or other) that you do not understand, please come to us and ask for help. Do not ignore letters from any authorities!

Broadcast contribution (Rundfunkbeitrag)

- The German Rundfunkbeitrag is an obligation for all citizens of full age. It funds radio and television (even if you do not have a TV).

- ONE flat= ONE Rundfunkbeitrag (contribution)
18,36 Euro €/month



- Each (shared) flat/ apartment only has to pay once. If more than one person lives in the flat, only one person transfers money and all the others refer to the paying person.



Important: everyone has to register! You can then indicate the number of the paying person, if it's not you (ask your roommates for the number!).

Please register: www.rundfunkbeitrag.de

- **Payment rhythm:**

There is the possibility to change the [payment frequency](#) (e.g. every 3 months or every 6 months).

For 3 months → 55,08 Euro

For 6 months → 110,16 Euro


Payment method:

SEPA-Lastschrift
bank transfer

Please plan your finances early on since you do not get any financial support from the ISA, the University or the city!

If you need help planning your finances please turn to us!

Please note: International students are allowed to work 120 full or 240 half days within one year!

Attention: if you do not have any German language knowledge, it will be hard to find a job. So: work on your German. 

Job Placement

Room AR-D 4102 + 4103
Adolf-Reichwein-Str. 2
57076 Siegen

Phone: 0271/740 – 2060
E-

Mail: Jobvermittlung@zv.uni-siegen.de

Further information and job offers:

www.jobvermittlung.uni-siegen.de

USiCard

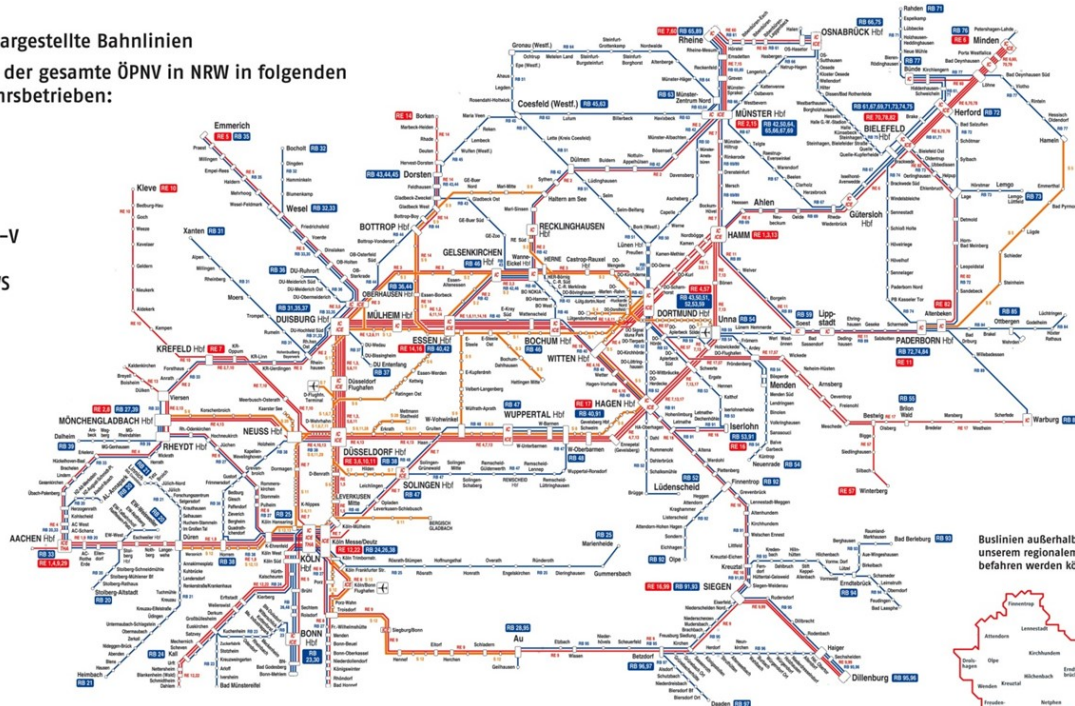
- = electronic student ID card of the University of Siegen
- And electronic semester ticket (after semester fee is paid)
 - Free use of buses and trains throughout NRW
 - Attention: NO use of fast trains (ICE and IC)
 - Only for the owner of the card
- Can be activated as library card.
- Valid for 5 years
- When you are travelling (to another state or city outside of NRW) always have a valid ticket. Otherwise you will have to pay 60 Euros!



Semester ticket

hier dargestellte Bahnlinien
sowie der gesamte ÖPNV in NRW in folgenden
Verkehrsbetrieben:

- VRR
- VRS
- VRL
- AVV
- VGN
- OWL-V
- VPH
- VGWS

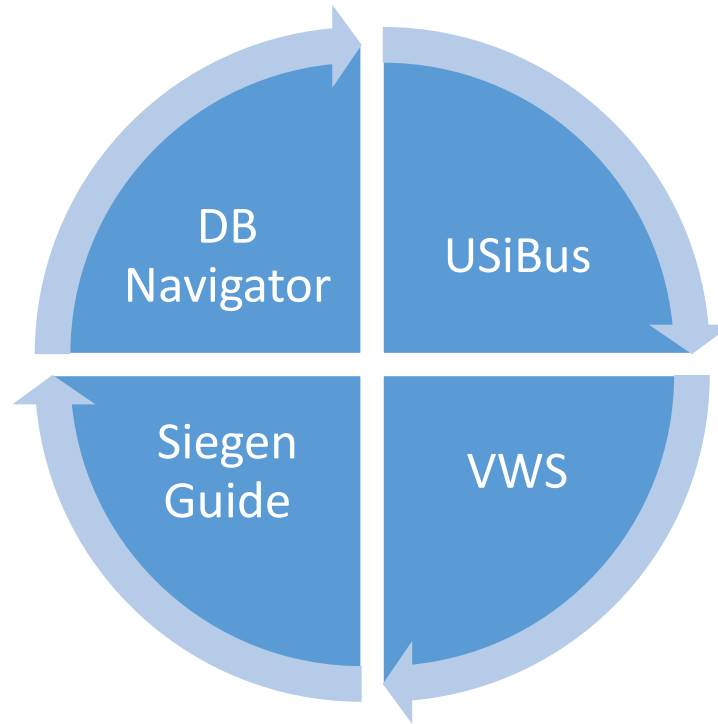


Buslinien außerhalb NRWs, die mit
unserem regionalem Semesterticket
befahren werden können:



- Activation via unisono
- Activation of student's email account is very important ☑ all important information will be sent to this email address!
- Please always use this account when communicating within university (with professors, examination office, service teams, ISA, etc.), so that you can be identified by them.
- Infos: <http://www.zimt.uni-siegen.de/index.xml?lang=de>





Information about your studies

All information regarding timetables and study contents can be obtained in the Introduction to the First Semester (ESE), from your academic advisor, the Examinations Office and/or the Student Council:

www.uni-siegen.de/ease



- The **semester** will start on **April 1, 2022**.
- The **lecture periods** start on **April 4, 2022**.

For further information please visit: www.uni-siegen.de/zsb/termine.html

Uni campus/buildings

➤ There are several campus / buildings at the university:

- Adolf-Reichwein-Straße (AR)
- Hölderlin (H)
- Paul-Bonatz (PB)
- Emmy-Noether-Campus (ENC)
- Unteres Schloss (US)
- Weidenauer Straße (WS)
- und andere

Overview:

http://www.uni-siegen.de/start/kontakt/anfahrt_und_lageplaene/?lang=de

Public holidays in Germany (Feiertage)

- April 15: Good Friday (Karfreitag)
- April 18: Easter Monday (Ostermontag)
- May 1: Labour day (Tag der Arbeit)
- May 26: Ascension Day (Christi Himmelfahrt)
- June 6: Whit Monday (Pfingstmontag)
- June 16: Corpus Christi (Fronleichnam)
- October 3: German Unity Day (Tag der deutschen Einheit)
- December 25 + 26: Christmas Days (1. und 2. Weihnachtsfeiertag)

*Shops will be closed



Please take note of your rental contract – German landlords are quite strict with it, e.g.:

➤ **Cancellation period**

- ✓ Normally there is a cancellation period of 3 months, running until the end of a month. If e.g. you cancel your contract on June 14th, you have to rent the apartment until end of september.
If you live in a shared flat (WG), please talk to your flatmates and ask for details.

➤ **Deposit**

- ✓ Normally you have to pay a deposit when renting a room/flat (like 3 monthly rents, after signing the contract)
- ✓ Confirmation of the deposit: e.g receipt or note in the rental agreement
- ✓ When you move out, you only get the (whole) amount back if you leave the apartment clean and tidy. It may take some months until you get back the deposit.

Waste separation/ recycling

lids do have different colours



Gelber Sack (Yellow bag)

- Plastic
- Metal (e.g. tins)
- Packaging (e.g. milk cartons, yoghurt cups...)
- Aluminium foil



Kompost/ Bio (organic waste)

- Leftovers from fruits and vegetables
- Eggshells
- Tea bags
- Leftovers from food



Papier (paper)

- Newspaper
- Magazines
- Carton
- Cardboard



Glas (glass)

- Bottles and jars (sorted by colour: Green, brown, white)



Restmüll (residual waste)

- Everything else (but no electronic devices/pieces) → Werkstoffhof (recycling centre)
- You can bring batteries to drug stores (DM, Müller, etc.)

More information: <https://www.siegen.de/leben-in-siegen/buergerservice/abfallentsorgung/abfall-abc/>
<https://www.siegen.de/fileadmin/cms/pdf/Abfallentsorgung/AbfallTrennenMehrsprachig.pdf>
<https://www.siegen.de/leben-in-siegen/buergerservice/abfallentsorgung/abfallkalender/>

Bottle deposit

- If you buy drinks in glass, plastic bottles or in cans, most of the time you have to pay a deposit which is between 8 and 25 cent.
- As soon as you bring back the empty bottles/ cans to the supermarket, you'll get the money back. ❓ so do not just throw them into the waste!



Help and counselling

If you face any problems or you have questions, please contact us.

- Students' representatives (Allgemeiner Studierendenausschuss= AStA)
 - ✓ www.asta.uni-siegen.de
- Psychological Counselling (Psychologische Beratung)
 - ✓ www.uni-siegen.de/zsb/psychologische/?lang=de
- Family Service Office (Familienservicebüro)
 - ✓ www.uni-siegen.de/familiengerechte_hochschule/familienservicebuero
- Security on Campus
 - ✓ 0271 – 740 2600 / bmteam@uni-siegen.de
- Accident/ Fire/ Emergency
 - ✓ 112 (the whole Europe and free of charge)

Please take care
of each other.
**Police
110**







The department International Student Affairs is happy to be there for you :

Our tasks:

- Advising and supporting international degree-seeking-students
- Advising and supporting exchange students (incoming, outgoing)
- Advising on stays abroad (semesters abroad, language assistance, internships, etc.)

Team: <https://www.uni-siegen.de/isa/ansprechpartner/?lang=de>

Contact persons for int. degree seeking students

	Eva Grotttschreiber	Advising and supporting international students	Eva.grotttschreiber@zv.uni-siegen.de
	Alicia Platt	Advice on Social engagement Contacts with companies	Alicia.platt@zv.uni-siegen.de
	Jenny Rödel	Student assistant	Isa-incoming@zv.uni-siegen.de
	Laura Yilmaz	Supporting int. students Application counselling Buddy Program Stammtisch	Laura.yilmaz@zv.uni-siegen.de

The department STARTING is responsible for:

- Advice on application and university admission for applicants with a foreign school or university degree
- Admission to studies for foreign students
- Enrollment, issuing of unisono access data, re-registration, leave of absence, change of study program and ex-matriculation
- Organization and implementation of German language courses to prepare students for their studies

The team will be happy to help you!

https://www.uni-siegen.de/zuv/studierendenservice/abteilung_6_4/?lang=de



- Every Thursday at 7:30 pm
- Everyone is welcome!
- Meet people, have nice conversations, practice the German language
- At the moment mostly online; get the link here:
 - <https://www.facebook.com/groups/1063322467056110/?ref=bookmarks>
 - <https://www.uni-siegen.de/incoming/programs/stammtisch/index.html>

... the next days...



- 10.00 a.m.: Studying in Siegen – everything you need to know
 - Same zoom link



Wednesday, 23 March

- 10 a.m.: Leisure time
 - What can I do as leisure time activities?
 - How to prepare my career?



- 11.30 a.m. Digital visit to the library

Link: <https://www.uni-siegen.de/incoming/programs/orientation/degree.html?lang=de>

(Please be on time!)



- 2 p.m. Meet & greet (digital)!

- 7.30 p.m. International Stammtisch
<https://www.facebook.com/groups/1063322467056110>



See you tomorrow! 😊

