



nd

# **APPLICATION**

# STUDY PROGRAMME BEFORE LEAVING

## **AFTER RETURNING**

#### **APPLICATION DOCUMENTS**

- Letter of motivation
- Curriculum vitae
- Certificate of study
- List of achievements or Bachelor's certificate

#### **LEARNING AGREEMENT**

- Table A: Study programme
- Table B: Recognition
- Guaranteed course offer

**ADMISSION** 

Guaranteed recognition

LETTER OF ACCEPTANCE

Start and end date

Confirmation of admission

### **GRANT AGREEMENT**

- Binding contract
- Planned period of stay
- Planned grant amount
- Rights and responsibilities

- Travel Report

# **SELECTION**

### **SELECTION CATEGORIES**

- Motivation
- Language skills
- Subject congruence
- Academic performance

# **DECLARATION ON HONOUR**

**FURTHER DOCUMENTS** 

Top-up for Green Travel, **Fewer Opportunities** 

## **APPLICATION FOR EXTENSION**

- If extension of stay is desired
- Up to 1 month before end

- Confirmation of Stay
- Transcript of Records
- Proof of recognition
- Participant Report

# PAYMENT 1st INSTALMENT (70%)

**WHILE ABROAD** 

# **BACK IN SIEGEN**

■ Erasmus Student Network

"Europa macht Schule"

PAYMENT 2<sup>nd</sup> INSTALMENT (30%)

#### LEARNING AGREEMENT

- If study programme changes
- Up to 1 month after start

## **GO ABROAD AGAIN?**

**ENGAGEMENT** 

- Erasmus+ Traineeship
- DAAD scholarships

#### **RESULT**

- Message to student e-mail
- Acceptance of seat offer

# **OLS language assessment**

- Language of instruction
- Optional language course

**IMPORTANT:** Please note that this document is a schematic representation intended to give you an overview.