

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

MLIR000562--Gender Affairs Communication Officer

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Mali
Host Institute	UNWomen
Volunteer Category	International Specialist
Number of Volunteer	1
Duration	24 Months
Expected Starting Date	04-12-2017
Duty Station	Bamako
Assignment Place	Non-Family Duty station
Assignment Place Remark	

Living Conditions

Bamako is a non-family duty station with a difficult security and working environment. Mali is a non-family duty station. Living conditions are acceptable in Bamako, but security instructions need to be strictly complied with. Adequate housing is available for rent at US\$ 500-1500 per month. The national currency is the Franc CFA (February 2013 exchange rate was 1 US\$ = 490 FCFA). Visa credit cards are accepted in some hotels and larger shops. Mali is a country prone to malaria, so mosquito nets are highly recommended. Basic medicines are available from pharmacies, but provision needs to be made for specialized medication.

Security recommendations from the UN Department of Safety and Security (UNDSS) must be followed by all UN Staff in the course of their assignments in Mali.

For the sake of rewarding experience, UN volunteers in MINUSMA carry out their duties with flexibility, commitment, and a willingness to live and work in challenging conditions including heat and limited water and electricity supply.

Assignment Details

Assignment Title	Gender Affairs Communication Officer
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Organizational Context & Project Description

The main task of the Gender Advisory Unit (GAU) is to:

- 1) Support gender mainstreaming by providing ongoing technical advice, capacity-building and training support to personnel and fulfill reporting obligations work; and
- 2) Support the full participation of women in the peace process and ensure that gender concerns are addressed in the stabilization process. The most recent mandate Resolution 2227 (2015) OP 23 requests MINUSMA to take fully into account gender considerations as a cross-cutting issue throughout its mandate and to assist the Malian authorities in ensuring the full and effective participation, involvement and representation of women at all levels and at an early stage of the stabilization phase, including the security sector reform and disarmament, demobilization and reintegration processes, as well as in reconciliation and electoral processes and further requests MINUSMA to assist the parties to ensure women's full and active participation in the implementation of the Agreement.

During the performance of the tasks under this assignment the UN Volunteer will be dealing with members of the internal Gender Task Force, Gender Focal Points of the different sections and components of MINUSMA, UN Women and other members of the UN Country Team, representatives of the Ministry of Women Affairs and of Civil Society Organizations, the peace keeping training center "Ecole de Maintien de Paix – Alioune Blondin Beye" (EMP-ABB), the EU police training mission EUCAP and others involved in the implementation of the women, peace and security mandate set out by UNSCR 1325(2000) and follow on resolutions.

Sustainable Development Goals

16. Peace, Justice and Strong Institutions

UNV Focus Area

Peace building

Task description

Under the direct supervision of the Senior Gender Advisor, the UNV Gender Affairs Communication Officer, will undertake the following tasks:

- Design and develop the internal MINUSMA communication strategy for the Gender Advisory Unit (GAU) and lead and advise the planning and design an effective national information campaign on women, peace and security (WPS);
- Provide regular Training of Trainers (ToT) sessions for Gender Focal Points, Gender Task Force members and the Integrated Mission Training Cell (IMTC) and carry out gender in peace keeping operations (PKO) induction and specialized gender trainings as and when required;
- Ensure the consistency of the GAU training programme, develop, evaluate and update the different training modules regularly ensuring their adaptation to the local mission and country contexts and their conformity with DPKO guidelines and produce regular reports on GAU training activities;
- Ensure that the GAU trainings for national and international partners, particularly Malian Defence and Security Forces (MDSF), on gender and WPS issues are coordinated and synchronized with trainings on similar subjects developed by external partners: EMP-ABB, EUCAP, UN Women and others;
- Compile quarterly reports to UNHQ, prepare weekly reports and GAU contributions to the SG report, weekly sitreps of other components and other reports as and when required;
- Collect and analyze information regarding the position of women in Mali, their role in the peace process and other issues related to WPS from diverse sources and help integrate this information in MINUSMA reports and trainings;
- Organize the production and distribution of regular newsletters and other communication materials related to women, peace and security, gender in PKO and related issues or activities of the GAU in collaboration with Mission counterparts, including the collection of photo and graphic materials;
- Manage the organization of conferences, seminars and press briefings and prepare briefing materials for such events, including the organisation in coordination with relevant counterparts of annual events such as the Open Day on WPS and International Women's Day;
- Perform any other duties as assigned by the SGA, based on the GAU work plan;
- When working with (including supervising) national staff or (non-)governmental counterparts, the incumbent should set aside dedicated time for training, coaching, mentoring and capacity development.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by

reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

Communication strategy and national information campaign have been developed and are being implemented;
Mission staff responsible for (strategic) planning and reporting have enhanced capacity to integrate gender perspectives in their technical fields of work resulting in increased gender sensitivity of the mission's plans, activities and reports;
High quality training modules, containing relevant gender information that will contribute to the operational effectiveness and gender responsiveness of all mission components;
Synchronization of gender training of Malian Defense and Security Forces and other relevant national and international actors;
Timely, responsive, accurate and high-quality reporting by GAU;
Relevant information regarding WPS in Mali is readily available and included in GAU analysis and shared with others;
Content and presentation of seminars, conferences and annual events organized by GAU are of a consistent quality;

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Master degree or equivalent

Education - Additional Comments

Gender, Social Sciences, International Relations, International Development and Cooperation, Communication, Political Sciences or any related field.

Years of Required Work Experience 24 months

Experience Description

A minimum of 2 years of professional experience in communication, public information, training and/or reporting for an organization working on gender and WPS is required.

Previous experience of working in a peacekeeping or a (post) conflict setting is highly desirable.

Language Skills

- English (Mandatory) , Level - Fluent
- AND - French (Mandatory) , Level - Working Knowledge

DoA Expertise

- Public information and reporting (Mandatory)
- Other communications related experience (Mandatory)
- Emergency response, immediate relief operations, and post-conflict humanitarian aid operations (Optional)

Additional Requirements for Area of Expertise

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Full working knowledge of Microsoft Office programmes: Word, Excel and Powerpoint. Knowledge of graphics software is an advantage.

Need Driving Licence

Yes

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US\$ 1,587. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For example, kindly enter the link [Calculator](#)

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Application Code

MLIR000562-2196

Application procedure

If you have not yet registered in the UNV Global Talent Pool, please apply by registering your profile at <https://vmam.unv.org/candidate/signup>. Important: Once you have created your UNV account by validating your email address, please complete all sections of your profile. Go to 'My Page' section of your profile, click on the 'Special Calls' hyperlink and select the special call you would like to apply for.

If you are already registered in the UNV database, please update your profile at <https://vmam.unv.org/> Go to 'My Page' section of your profile, click on the 'Special Calls' hyperlink and select the special call you would like to apply for.

This assignment is funded by the Government of Germany, therefore only nationals of Germany are eligible to apply.

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You may apply for more than one UN Volunteer assignment/special call. Interviews with the donor are scheduled to take place from 4 September to 8 September 2017.

Application deadline: 20 August 2017

*NB: Concerning the Volunteer Living Allowance (VLA) rate for **Mali**, the indicative monthly amount for this assignment (reference month of July 2017) is USD 2,141 for a UN Volunteer without dependents; USD 2,391 for a UN Volunteer with one dependent and USD 2,591 for a UN Volunteer with two or more dependents. Please note that the actual amount depends on the country of assignment and is subject to fluctuations in the cost of living. Further details can be found through the VLA calculator upon registration on the database.*

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.

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