

Registration for exams in unisono-Courses – Non Degree-Students Faculty I

Surname, First name, Matr.-No: _____

E-mail-address: _____

In the following courses I wish to attain credits by attending the exam according to schedule:

1.

Title of Course: _____

Number of Course¹: _____

Name of Instructor: _____

Amount of credits to attain: 3 credits for course requirements "Studienleistung"

3 credits for an additional graded piece of work / exam "Prüfungsleistung"
_____ credits (according to agreement with course instructor)

2.

Title of Course: _____

Number of Course¹: _____

Name of Instructor: _____

Amount of credits to attain: 3 credits for course requirements "Studienleistung"

3 credits for an additional graded piece of work / exam "Prüfungsleistung"
_____ credits (according to agreement with course instructor)

3.

Title of Course: _____

Number of Course¹: _____

Name of Instructor: _____

Amount of credits to attain: 3 credits for course requirements "Studienleistung"

3 credits for an additional graded piece of work / exam "Prüfungsleistung"
_____ credits (according to agreement with course instructor)

4.

Title of Course: _____

Number of Course¹: _____

Name of Instructor: _____

Amount of credits to attain: 3 credits for course requirements "Studienleistung"

3 credits for an additional graded piece of work / exam "Prüfungsleistung"
_____ credits (according to agreement with course instructor)

5.

Title of Course: _____

Number of Course¹: _____

Name of Instructor: _____

Amount of credits to attain: 3 credits for course requirements "Studienleistung" (SL)

3 credits for an additional graded piece of work / exam "Prüfungsleistung" (PL)
_____ credits (according to agreement with course instructor)

How to use this form

Registration

For the registration of achievements, you must send this form to the Examination Office of the Faculty I. Please indicate all courses in which you would like to take exams and the number of credit points. You can receive a maximum of 6 points per course:

3 CP Studienleistung (SL) = ungraded

3 CP Prüfungsleistung (PL) = graded piece of work additional to "SL".

You must click both in case you want to reach 6 credits and a grade by fulfilling all requirements for attendance + exam.

In case you want to take more than 5 exams please use the form two times.

Please send the completed form to one of the following e-mail-addresses if you are in enrolled in Faculty I:

Contact person Examination Office:

Ms. Alexandra Henrich (henrich@phil.uni-siegen.de) = Family Names A-K

Ms. Anna-Lena Kußmann (kussmann@phil.uni-siegen.de) = Family Names L-Sb

Mr. Kai Naumann (naumann@phil.uni-siegen.de) = Family Names Sch-Z

Transcript of Records

Have all your achievements been booked via unisono and do you need your transcript? Then please contact the person in charge at the Examinations Office of the Faculty of Humanities by e-mail.

As soon as the transcript has been prepared by us and signed by the head of the Examination Office, we will forward your transcript to the International Office of the University of Siegen as soon as possible. The transcript will be sent by Ms. Alicia Platt (ISA) to your home university.

¹ With many courses you will see a **number** before the title of the course or somewhere close by in the Overview of Courses in unisono. It is necessary to write this number in your registration-form