Creating a Transcript of Records (PDF) in unisono

In order to create a Transcript of Records via unisono select “My Studies” in the menu and choose the category “My achievements”. At the bottom of the web page you will find a possibility to create a PDF of your current achievements under the section “Reports”.

Please check first under the heading “Study history” - which you may need to expand - the study programme you have selected. A checkmark must be set for the degree programme whose data you would like to generate as an overview. A transcript of academic records should always be generated for only one programme. You should not select several programmes at the same time, since this can lead to an incorrect output.
Overview of lecture enrolments and registrations of achievements in unisono

An overview of your lecture enrolments and your registered achievements (credits and exams) can be obtained by selecting the category “Assignments and registrations” within the category “My Studies” in the menu.

There you also have the option of filtering the overview for the purpose of a clearer arrangement. It is possible to display both lecture enrolments and registered achievements, or either lecture enrolments or registered achievements.