

Registration of Residence at the Siegen City Offices

After your arrival in Siegen or when moving into a new apartment in Germany, you need to register your new address with the City Office (*Bürgerbüro*) usually located in the town hall (*Rathaus*).

The following documents are required for the registration:

- Landlord's Confirmation (*Wohnungsgeberbestätigung*), completed and signed by landlord
<https://www.siegen.de/fileadmin/cms/olsformulare/WohnungsgeberbestaetigungEinzugInclSpeichern.pdf>
- Passport

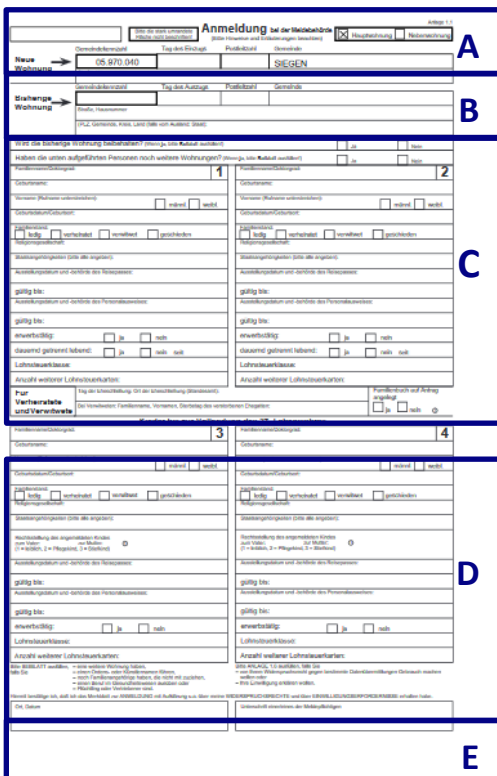
Students who currently live in the city district (Siegen, Siegen-Weidenau, Siegen-Geisweid, Siegen-Eiserfeld) fill in the Registration form provided by the City of Siegen. Links, information on form sections and translations of all required fields are provided below.

- Registration Form (City of Siegen)
<https://www.siegen.de/fileadmin/cms/olsformulare/AnmeldungWohnsitzInclSpeichern.pdf>
- Addresses of the City Offices (City of Siegen)
<https://www.siegen.de/leben-in-siegen/buergerservice/buergerbueros/adressen-und-oeffnungszeiten-der-buergerbueros/#c1028>

Fill in the form and sign it. Submit the registration form together with the landlord's confirmation at the respective City Office. Bring your passport and visa/residence permit for identification.

Currently, public offices are closed due to the COVID-19 spread. Please send the registration form, the landlord's confirmation and a passport copy to the respective City Office (*Bürgerbüro*) by post.

Registration Form: Form Sections



The image shows a registration form titled 'Anmeldung bei der Meldestelle'. The form is divided into several sections, each highlighted with a blue box and a letter:

- A:** New address in Siegen (top right section)
- B:** Former address (in Germany or Abroad) (top left section)
- C:** Personal details of registered resident (1), spouse (2) (middle section)
- D:** Personal details of accompanying children (bottom middle section)
- E:** Date, Place (left field), Signature (right field) (bottom right section)

A New address in Siegen

B Former address (in Germany or Abroad)

C Personal details of registered resident (1), spouse (2)

D Personal details of accompanying children

E Date, Place (left field), Signature (right field)

Registration Form: Required Form Fields
Section A & B: New and Former Address

Anmeldung bei der Meldebehörde <small>Anlage 1.1</small>				
<small>Bitte die stark umrandete Fläche nicht beschriften!</small>				
<small>(Bitte Hinweise und Erläuterungen beachten)</small>				
<input checked="" type="checkbox"/> Hauptwohnung <input type="checkbox"/> Nebenwohnung				
	Gemeindekennzahl	Tag des Einzugs	Postleitzahl	Gemeinde
Neue Wohnung	05.970.040	A	B	SIEGEN
	C Straße, Hausnummer			
Bisherige Wohnung		D	E	F
	G Straße, Hausnummer			
	H (PLZ, Gemeinde, Kreis, Land (falls vom Ausland: Staat):			

Section A: New Siegen Address

A Date of moving in

B Postal code

C Street, house no

Section B: Former Address

D Date of moving out

E Postal code (only if in Germany)

F City (only if in Germany)

G Street, house no (in Germany / abroad)

H Postal code, city, county, country (only if abroad)

Section C & D: Personal Details of Resident (and accompanying Spouse (2) and children (3),(4))

Students who move into an apartment or room on their own, with no accompanying spouse or children, need to fill in part (1) of section C only.

If accompanied by spouse and/or children under the age of 27, you need to include information on each person. For short-term stays of accompanying spouse and children, include information on the secondary or main residence abroad on the second page of the form (*Beiblatt zur Anmeldung*). Please contact us for further information.

Wird die bisherige Wohnung beibehalten? (Wenn ja, bitte Beiblatt ausfüllen)		A	<input type="checkbox"/> Ja <input type="checkbox"/> Nein
Haben die unten aufgeführten Personen noch weitere Wohnungen? (Wenn ja, bitte Beiblatt ausfüllen)		B	<input type="checkbox"/> Ja <input type="checkbox"/> Nein
Familienname/Doktorgrad:	1	C	
Geburtsname:		D	
Vorname (Rufname unterstreichen):		E	<input type="checkbox"/> männl. <input type="checkbox"/> weibl.
Geburtsdatum/Geburtsort:		F	
Familienstand:		G	<input type="checkbox"/> ledig <input type="checkbox"/> verheiratet <input type="checkbox"/> verwitwet <input type="checkbox"/> geschieden
Religionsgesellschaft:		H	
Staatsangehörigkeiten (bitte alle angeben):		I	
Ausstellungsdatum und -behörde des Reisepasses:		J	
gültig bis:		K	
Ausstellungsdatum und -behörde des Personalausweises:		L	
gültig bis:		M	
erwerbstätig:		N	<input type="checkbox"/> ja <input type="checkbox"/> nein
dauernd getrennt lebend:		O	<input type="checkbox"/> ja <input type="checkbox"/> nein seit:
Lohnsteuerklasse:		P	
Anzahl weiterer Lohnsteuerkarten:		Q	
Für Verheiratete und Verwitwete	Tag der Eheschließung: Ort der Eheschließung (Standesamt):	R	
Bei Verwitweten: Familienname, Vornamen, Sterbelag des verstorbenen Ehegatten:	Familienbuch auf Antrag angelegt		<input type="checkbox"/> ja <input type="checkbox"/> nein ©

A Will former address be kept? Yes/No

B Do the registered persons below have a second address? Yes/No

C Family name, title (Dr., Prof.)

D Maiden name

E First (and middle) name; male/female

F Date of birth/place of birth

G Marital status: single/ married/ widowed/ divorced

H Religion

I Nationality (give all)

J Date of issue, issuing authority of passport

K Passport valid until

L Date of issue and issuing authority of German national ID (if applicable)

M German national ID valid until

N employed: Yes/No

O permanently separated: Yes/No; since [enter date]

P Income tax class

Q Number of Income tax cards (if applicable)

R ONLY when married or widowed:

- Day and place of marriage

- Family name, first name; date of death of deceased spouse

- Family record book issued upon request: Yes/No