

For International Guests

To the Prorektorat for
Students and Junior Faculty, Diversity and International Affairs
Prorektorat-ndi@uni-siegen.de

1. General information	
a. Applicant at the University of Siegen	
Form of address:	Title / Official designation:
First name:	Last name:
School/Department/Working Group:	
Phone:	Email:
b. Person to be invited	
Form of address:	Title / Official designation:
First name:	Last name:
Address:	
Phone:	Email:
c. Sending institution	
Name:	
Address:	
d. The person to be invited	
<input type="checkbox"/> is a first-time guest of the University of Siegen <input type="checkbox"/> was previously a guest at the University of Siegen (alumni)	
e. Period and duration of stay	
Beginning of stay:	End of stay:
f. Amount requested	
Beantragte Summe:	

Cost breakdown of the requested amount (travel expenses, accommodation, etc.):

2. Objectives at the University of Siegen

a. Targeted objectives

Please state the most important (preferably measurable) objectives in the areas of teaching and/ or research that are to be achieved through the funding:

- **Objectives in the area of teaching (e.g. [COIL](#), student exchange, etc.):**

- **Objectives in the area of research (e.g. joint project proposal, joint publications, etc.):**

- **Objectives in other areas:**

b. Planned talks/projects

Visit plan (max. 1 page):

c. Added value for the University of Siegen (max. 0.5 pages)

3. Attachments (please enclose): Curriculum vitae of the person to be invited

Place, date

Signature of applicant

4. Following the funding:

Please submit no later than 2 months after the stay:

- feedback on the planned objectives (see 2a)
- a short report, preferably with photos, which may also be published in the Querschnitt.